

Hardware and Software Requirements for CM/ ECF (Electronic Case Filing)

US District Court – District of Utah

Attorneys will need the following hardware and software to utilize the CMECF system to electronically file, view, and retrieve case documents.

- **Computer:** A computer running a standard platform such as Windows 7, Windows 2000, XP or Macintosh computer.
- **Internet Access:** DSL, Cable, T-1 or secure wireless.
- **Email Account:** An email account capable of receiving internet email.
- **Internet Browser:** The following browsers are approved: Internet Explorer versions 6 and 7, and Firefox versions 2 and 3. Netscape is no longer recommended for CMECF
- **PDF Document Creation Software:** Adobe Acrobat Standard, Adobe Acrobat Professional, CutePDF or Fine Print pdfFactory may be used to convert documents from a word processing format to PDF format. WordPerfect versions 9 and above have pdf conversion software built in. Acrobat Reader by itself does not allow creation of PDF documents.
- **PDF Reader software:** Adobe Acrobat Reader or comparable. Comes with Adobe Acrobat Standard, otherwise can be downloaded for free from <http://www.adobe.com>.
- **Document Scanner:** A scanner to convert documents from paper format to electronic PDF format, if they are not available in your word processing system. Scanned documents result in a larger file size, and take longer to upload and download. Recommended scanner settings are 300 dpi resolution, and black and white (or mono) scanning for text. Please use color or gray-scale only for documents requiring those settings to display properly.