

# Memorandum

December 9, 2009

TO: Members of the Bar and Members of the Public

FROM: Louise York  
Chief Deputy Clerk

RE: TIME COMPUTATION RULES EFFECTIVE DECEMBER 1, 2009

On December 1, 2009, amendments to the Federal Rules of Civil, Criminal, Bankruptcy and Appellate Procedure will change time periods and how they are calculated. The amendments count intermediate weekends and holidays for all time periods. Deadlines of less than thirty days were changed to multiples of seven days so that the expiration of the deadline ordinarily would occur on a weekday.

Under the revised rules;

Five day deadlines become seven days  
Ten and fifteen day deadlines become fourteen days  
Twenty day deadlines become twenty one days and  
Twenty five day deadlines become twenty eight days.

Proposed changes to the local rules have been adopted. These changes will amend some time periods in the local rules to be consistent with the new federal rule time periods.

Forms such as the civil summons form will be modified to reflect the new time periods. Please review the forms you are using and check with the court's website to obtain copies of the revised forms.

Time periods for post trial and post judgment motions should be reviewed very carefully by counsel to ensure that parties' rights are preserved.

Attached to this memorandum are summary charts of the Federal [Civil](#) and [Criminal](#) Rules of Procedure which have been amended to reflect the new time computation process.