

UNITED STATES DISTRICT COURT FOR THE DISTRICT OF UTAH
OFFICE OF THE CLERK OF COURT
Suite 150, Frank E. Moss United States Courthouse
350 South Main Street
Salt Lake City, Utah 84101-2180
(801) 524-6100

PRO HAC VICE ADMISSION APPLICATION

INSTRUCTIONS

Admission Fee: \$15.00 payable by check or money order to Clerk, U.S. District Court. Fee will cover membership for the duration of the case or twelve (12) months, whichever is longer. Pro hac applicants who paid the fee within the past 12 months and who are requesting admission to practice in a case other than that originally specified when the fee was paid should check the blank below and indicate the date of their most recent pro hac vice admission to this Court. *Applicants are required to complete and submit this form for each case in which they participate as pro hac vice counsel.*

_____ Applicant was previously admitted pro hac vice to this Court in case # _____; month of most recent pro hac vice admission and payment of fee was _____, 20____.

Application: Please type or print legibly and complete all blanks.

Designated Local Counsel: Must be an active member in good standing of the Utah State Bar and the Bar of this Court.

Mandatory Requirements:

1. Provide and attach a separate list by number and title of all cases filed in this Court in which applicant has appeared as counsel in the past five years.
2. Type local counsel's name below the signature line and enter the bar number in the space provided.
3. If more than one attorney from the same firm is seeking pro hac admission in this case, please indicate which attorney will serve as lead counsel for purposes of receiving official court notices and other case-related documents.

UNITED STATES DISTRICT COURT FOR THE DISTRICT OF UTAH

	*	
Plaintiff	*	CASE NO. _____
v.	*	Appearing on behalf of:
	*	_____
Defendant.	*	(Plaintiff/Defendant)
	*	

MOTION AND CONSENT OF DESIGNATED ASSOCIATE LOCAL COUNSEL

I, _____, hereby move the pro hac vice admission of petitioner to practice in this Court. I hereby agree to serve as designated local counsel for the subject case; to readily communicate with opposing counsel and the Court regarding the conduct of this case; and to accept papers when served and recognize my responsibility and full authority to act for and on behalf of the client in all case-related proceedings, including hearings, pretrial conferences, and trials, should Petitioner fail to respond to any Court order.

Date: _____, 20____. _____
(Signature of Local Counsel) (Utah Bar Number)

APPLICATION FOR ADMISSION PRO HAC VICE

Petitioner, _____, hereby requests permission to appear pro hac vice in the subject case. Petitioner states under penalty of perjury that he/she is a member in good standing of the bar of the highest court of a state or the District of Columbia; is (i) ___ a non-resident of the State of Utah or, (ii) ___ a new resident who has applied for admission to the Utah State Bar and will take the bar examination at the next scheduled date; and, under DUCivR 83-1.1(d), has associated local counsel in this case. Petitioner's address, office telephone, the courts to which admitted, and the respective dates of admission are provided as required.

Petitioner designates _____ as associate local counsel.

Date: _____, 20____. Check here _____ if petitioner is lead counsel.

(Signature of Petitioner)

Name of Petitioner: _____ **Office Telephone:** _____
(Area Code and **Main** Office Number)

Business Address: _____
(Firm/Business Name)

Street City State Zip

