



**PRESUMPTIVE RESTRICTION LEVEL LIST FOR CASES AND DOCUMENTS
GENERAL ORDER 24-004***

Restricted Level 1– Court and all Parties

Restricted Level 1 - Documents (Docket Entry is Publicly Visible)	Expiration of Restriction Level (Unless Court Orders Otherwise)
Return of Service	Indefinitely
Redaction Request – Transcript	Indefinitely
Motion to Redact Transcript	Indefinitely
Restricted Level 1 - Documents (Updates Post Entry of General Order 24-004)	

Restricted Level 2 – Court, Filing Party, Counsel for Affected Defendant, and Government

Restricted Level 2 - Documents (Docket Entry is Publicly Visible)	Expiration of Restriction Level (Unless Court Orders Otherwise)
Pretrial Services reports (bail reports)	Indefinitely
Pretrial Services Status Report	Indefinitely
Pretrial Services Supervision Report	Indefinitely
Presentence Investigative Report (including addenda and related documents, correspondence or other documents related to detention or sentencing, including letters, reports, certificates, awards, photographs, or other documents)	Indefinitely
Presentence Investigative Report for Sentence Reduction (including addenda and related documents, correspondence or other documents related to detention or sentencing, including letters, reports, certificates, awards, photographs, or other documents)	Indefinitely
Violation/Revocation Sentencing Report (including addenda and related documents, correspondence or other documents related to detention or sentencing, including letters,	Indefinitely

Restricted Level 2 - Documents (Docket Entry is Publicly Visible)	Expiration of Restriction Level (Unless Court Orders Otherwise)
reports, certificates, awards, photographs, or other documents)	
Supplemental Documents for Detention/Sentencing Consideration (correspondence or other documents related to detention or sentencing, including letters, reports, certificates, awards, photographs, or other documents provided to the court but not included in the PSR or Sentencing Memoranda)	Indefinitely
Statements of reasons in judgments in criminal cases	Indefinitely
Information provided by a person or entity posting bond	Indefinitely
Sentencing Memorandum (if the party selects restricted access in CM/ECF, otherwise it will be a public document)	Indefinitely
Jury Notes	Indefinitely
Jury List	Indefinitely
Jury Seating Arrangement	Indefinitely
Jury Panel Record	Indefinitely
Progress Report (Drug Court)	Indefinitely
Psychiatric Report Received	Indefinitely
Restitution List (if instructed by chambers, otherwise it will be a public document)	Indefinitely
Answer of Interrogatories to Garnishee	Indefinitely
Summons Issued	Indefinitely
Summons Returned Unexecuted	Indefinitely
Summons Returned Executed	Indefinitely
Order for Exam (if instructed by chambers, otherwise it will be a public document)	Upon review at case disposition (by chambers)
Restricted Level 2 - Documents (Updates Post Entry of General Order 24-004)	
Restricted Document	Upon chambers review
Writs	Upon chambers review

Restricted Level 3 – Filing Party and Court

Restricted Level 3 - Documents (Most Docket Entry are Publicly Visible)	Expiration of Access Level (Unless Court Orders Otherwise)
Ex Parte Motion for Defense Authorization (requests for excess compensation, issuing a subpoena, jail visits, appointment of experts)	Indefinitely
Ex Parte Motion for In Camera Review	Upon chambers review
Motion for Leave to Appeal in Forma Pauperis	Indefinitely
Financial Affidavit – CJA 23	Indefinitely
Subpoena	Indefinitely
Ex Parte Certificate of Compliance under DUCrimR 17-2	Indefinitely
Return of Service – Defense Subpoena	Indefinitely
Motion to Reappoint Counsel	Indefinitely
Motion to Re-Appoint Counsel (if pro se)	Upon review by chambers
Transcript under 90-day Restriction*	Consistent with DUCrimR 49.1-1
Restricted Level 3 - Documents (Updates Post Entry of General Order 24-004)	

*Requesting party will have electronic access until the restriction expires.

SEALED – Court

SEALED - Documents (Docket Entry Is Not Publicly Visible)	Expiration of Access Level (Unless Court Orders Otherwise)
Memorandum in support of a motion to change the presumptive sealed access level	Indefinitely
Grand Jury material and other documents, including the signed Indictment	Indefinitely
Cooperation-related materials and other documents	Upon chambers review at filing
Sealed Order (access level determined by chambers – default is court only)	Upon review at case disposition (by chambers)
Victim's sealed motion to quash or modify or otherwise object to a subpoena under DUCrimR 17-2	Indefinitely
Lodged Document (if sealed - access level determined by chambers)	Upon review by chambers
Sealed Entry-Document	indefinitely
Warrant Issued	Upon filing of executed warrant
Warrant Returned Unexecuted	Upon filing of executed warrant

SEALED - Documents (Docket Entry Is Not Publicly Visible)	Expiration of Access Level (Unless Court Orders Otherwise)
Sealed Judgments	Indefinitely
Sealed Judgment Returned Executed	Indefinitely
Sealed Amended Judgments	Indefinitely
Sealed Minute Entry	Indefinitely
Sealed Motion (and order)	Upon review at case disposition (by chambers)
Petition and Order (for supervision violations requesting a warrant)	Upon filing of executed warrant (unless address for defendant then indefinitely with redacted version)
Order to Continue – Ends of Justice (if seal requested)	Indefinitely
Sealed Transcript	Indefinitely
Original Transcripts after redaction	Indefinitely
Memorandum in Support of Motion to Change Restriction Level	Upon review by chambers
Memorandum in Support of Motion to Remove All Restriction	Upon review by chambers
Memorandum in Support of Motion to Remove Restriction Subject to Redaction	Upon review by chambers
Pen Register and Trap/Trace Application, supporting documents, and orders (18 U.S.C. §§ 3121, 3122, and 3123)	Upon review by chambers
Title III and Clone Pager Warrants, supporting documents, and orders	Indefinitely
GPS, Ping Order, latitude-longitude data, or E-911 data warrants, supporting documents	Indefinitely
Tax Disclosure Warrants, supporting documents, and orders (26 U.S.C. § 6103(i)(1))	90 days after the issuance date
Telecommunications and telephone records warrants, supporting documents, and orders	90 days after the issuance date
Transmission of Record on Appeal Sent to USCA – Volumes containing non-public documents	Indefinitely
Sealed Indictment**	Until 90 days after filing or last defendant (whichever occurs first)
Sealed Information (Felony and Misdemeanor)	Until 90 days after filing or last defendant (whichever occurs first)
Sealed Complaint	Until 90 days after filing or last defendant (whichever occurs first)
Sealed Search Warrant Issued	Consistent with DUCrimR 41-1
Sealed Search Warrant Returned Executed	Consistent with DUCrimR 41-1
Sealed Search Warrant Returned Unexecuted	Consistent with DUCrimR 41-1
Sealed Seizure Warrant Returned Executed	Consistent with DUCrimR 41-1

SEALED - Documents (Docket Entry Is Not Publicly Visible)	Expiration of Access Level (Unless Court Orders Otherwise)
Motion to Reduce Sentence – USSC Amendment (if restriction requested)	Upon chambers review
Pretrial Services Report Recommendations	Indefinitely
Presentence Investigative Report Recommendations	Indefinitely
Violation/Revocation Report Recommendations	Indefinitely
SEALED - Documents (Updates Post Entry of General Order 24-004)	
Ex Parte Certificate of Compliance under DUCrimR 17-2	Indefinitely

* In 2025, the Administrative Office of the U.S. Courts directed the district courts to implement new procedures for the storage and management of sealed documents. Consistent with that direction, the court issued General Order 25-004, which removes electronic access in CM/ECF to restricted and sealed documents. Although these documents must still be filed in CM/ECF in compliance with local rules, the ECF Procedures Manual, and General Order 24-004, parties must serve them by other appropriate means under the applicable Federal Rules of Procedure. For details, see General Orders 25-005 and 24-004. Additional general orders may be issued as needed regarding electronic access to sealed and restricted documents.

** Where a case is initiated under a sealed Indictment, sealed information, or sealed complaint—as well as a case involving a juvenile—the entire case will be sealed at case opening and will be unsealed as specified by General Order 24-004. If a case is unsealed, any documents on this list that were filed in those sealed cases will have a presumptive level of restriction as identified in this document.