**CAPSTONE PROJECT DIRECTIONS**

The UACT Committee (the Committee) has established a requirement that each participant complete successfully at least one capstone project(s) to graduate from UACT Track I or II. We leave the selection of the project to the participant’s individual judgment. The project could be an effort to remediate the harm caused by past criminal conduct, to help others avoid similar pitfalls, or to serve and improve the community in which we live. The SMART principles (specific, measurable, attainable, realistic and timely) should govern project planning. In other words, select a project and plan carefully to make a contribution to our community.

A written proposal should be submitted to the Committee by no later than thirty days after entry of the guilty plea. Within about two weeks The UACT Committee will review proposals and may make suggested revisions, pose questions, or approve the Capstone Project.

At minimum, the written proposal for your Capstone Project should provide the Committee with the following:

(1) the goal or value addressed by the project;

(2) the non-profit corporation, government or non-governmental entity, or individual teamed for the project, for example, Alcoholics Anonymous, Addicts 2 Athletes, Salt Lake County Parks and Recreation, the Utah Food Bank, Boys and Girls Clubs of America, etc.;

(3) how much time, effort, and expense will be necessary to accomplish the plan (a project should usually require between 30 and 60 hours of work);

(4) the person or office we may contact to confirm progress toward or completion of the project; and

(5) the expected date of completion. The project should be complete no later 30 days before the anticipated UACT graduation.

We encourage defendants to be creative and thoughtful in deciding what your project will be and how to accomplish it. Each project may well inspire fellow participants and leave a positive legacy for future participants in UACT.