

**CJA26 MEMORANDUM WORK SHEET
PRE-TRIAL ATTORNEY HOURS**

Estimated Attorney Hours for Pretrial Preparation

Estimate Hours for Review of Discovery _____

Estimated Hours for Motions and Hearings:

A. Preliminary Proceedings (including detention/bail hearings, preliminary hearing, arraignment, status conferences, hearings on requests for expert and other services) _____

B. Discovery Hearings _____

C. Hearings on Challenges to Charges and Evidence _____

Estimated Hours for Legal Research and Drafting Motions _____

Estimated Hours for Witness interviews (local and non-local) _____

A. Estimated Hours for Travel to Interview Witnesses _____

Estimated Hours for Client Consultation & Meetings _____

A. Estimated Hours for Travel to Jail or other Locations _____

Estimated Hours for Expert Witness Consultation _____

Estimated Hours for Other Meetings and Consultations

A. With Prosecutors and Case Agents _____

B. Counsel for Codefendants _____

C. Investigators and Paralegals _____

D. Other _____

Describe

Estimated Hours to Prepare for Sentencing:

A. Attend Interview with Probation Office _____

B. Review Presentence Report _____

C. Draft Memorandum _____

D. Preparation for Sentencing Hearing _____

E. Sentencing Hearing _____

Estimated Hours for Other Services _____

Describe _____

SUMMARY

Internal Use Only

PRETRIAL HOURS _____

SENTENCING HOURS _____

OTHER IN COURT HOURS _____

OUT OF COURT HOURS _____

TOTAL ATTORNEY HOURS REQUESTED _____

AMOUNT REQUESTED ABOVE STATUTORY MAXIMUM _____