

United States District Court  
District of Utah



**Kris Porter**  
**Jury Administrator**

Dear Juror:

The enclosed "Summons for Jury Service" is for federal court **jury service for the five-month term of August-December 2020**. Jurors perform a vital role in the American system of justice. The protection of our rights and liberties is largely achieved through the teamwork of judges and juries across the country working together in a common effort to continue the principles of our great heritage of freedom.

Please be advised that we are closely monitoring the COVID-19 pandemic, and we are following the guidance of state and national officials. If you are noticed to report for jury service, please be advised that the Court will use procedures consistent with the U.S. Center for Disease Control guidelines and Utah state guidelines for the protection of jurors, parties, attorneys, witnesses, and others who are involved in the trial proceedings. These procedures will include social distancing, the wearing of facial masks, frequent sanitation steps, and other measures.

We recognize there may be particular facts about your individual circumstances that create even greater concern for you if you were to appear for jury service during the COVID-19 pandemic. You are required to complete the jury questionnaire, and if you are considered by the CDC to be an individual at high-risk for severe illness from COVID-19, you may request to be excused or deferred from jury service. Individuals considered to be at high risk are:

- 1) People 65 years and older; **Medical Excuse Not Required**
- 2) People who live in a nursing home or long-term care facility; **Medical Excuse Not Required**
- 3) People of all ages with underlying medical conditions, particularly if not well controlled (**Medical Excuse Required**), including:
  - People with chronic lung disease or moderate to severe asthma;
  - People who have serious heart conditions;
  - People who are immunocompromised;
  - People with severe obesity (body mass index [BMI] of 40 or higher);
  - People with diabetes;
  - People with chronic kidney disease undergoing dialysis; and
  - People with liver disease.

If you fall into one of these categories and want to be excused or deferred from jury service during this time, please provide the Jury Administrator, Kris Porter, with written confirmation from a physician that you fall within one of these categories. Please email your physician's excuse request to [utah\\_jury@utd.uscourts.gov](mailto:utah_jury@utd.uscourts.gov), or you can mail it to US District Court, Jury Office, 351 S West Temple, Rm 1.301, Salt Lake City, UT 84101.

If you have any questions or concerns about this summons, please feel free to contact the jury office. Your participation in the jury system is important to all of us. We stand ready to assist you as we move forward to jury selection.

All of us at the United States District Court greatly appreciate your willingness to participate as a juror. Your role as a juror plays a great part in allowing the Court to resume its most vital role --- preserving democracy.