VISITING THE COURTHOUSE

For the safety of visitors and staff and to preserve the integrity of the building and facilities, the following policies apply to all visitors to the Orrin G. Hatch United States Courthouse in Salt Lake City, Utah. Visitors who do not follow these policies may be denied entrance or asked to leave.

ITEMS PROHIBITED IN THE COURTHOUSE

Before entering the Orrin G. Hatch U.S. Courthouse, all visitors are screened by a magnetometer, and all personal belongings are screened by an x-ray machine. Picture ID may be required.

The following items are strictly prohibited inside the Courthouse:

Electronic devices of any kind (phones, laptops, tablets, smart watches, AI eyeglasses, etc.)*

Guns, replica guns, electric stun guns, ammunition, martial arts weapons or devices or fireworks

Food or beverages of any kind, including unopened packaged food*

Knives, razors, box cutters & pointed objects (pens & pencils are permitted)

Gels and Liquids, including water (empty water bottles are permitted)

Aerosol containers & non-aerosol spray, mace & pepper spray

PHOTOGRAPHY AND AUDIO/VIDEO RECORDING ARE NOT PERMITTED

**For attorneys visiting the Courthouse for court-related business, there are limited exceptions to this policy set forth at the end of this document.*

Security Note: *Court Security Officers are authorized to determine if any other item(s) may pose a potential safety hazard and confiscate such item(s). Officers are also authorized to make exceptions if a prohibited item is deemed necessary and required for medical or other special needs.*

ITEMS PROHIBITED IN COURTROOMS

If you plan to attend a hearing or enter one of the courtrooms inside the Courthouse, please be aware that in addition to all of the items listed above, **the following items are not permitted inside the courtrooms:**

Hats, sunglasses or face coverings

Political buttons or other political attire

Food or beverages, including unopened packaged food

Inappropriate clothing of any kind

Security Note: *Court Security Officers may make exceptions if a prohibited item is deemed necessary and required for medical or other special needs.*

VISITOR CONDUCT GUIDELINES

Quiet Voices. As a courtesy to other visitors and to staff members who may be working nearby, please use quiet voices while visiting the Courthouse. In the courtrooms, please refrain from talking while court is in session. Disruptive conduct is prohibited in the courthouse and courtrooms.

Personal Belongings. Visitors must keep their personal belongings with them at all times. With the exception of a limited number of small storage lockers in the lobby to store personal electronic devices, there are no lockers or coat check services in the building. The court is not responsible for lost or forgotten items.

THANK YOU FOR HELPING US MAINTAIN A SAFE, RESPECTFUL, WELCOMING COURTHOUSE.

LIMITED EXCEPTIONS

For Attorneys Visiting the Courthouse on Court-Related Business:

- **Electronics.** Attorneys visiting the courthouse to conduct court-related business are permitted to enter the courthouse and the assigned courtroom with their phones, laptops, or similar electronic devices necessary for scheduling and conducting court business. Photography and audio/video recording are not permitted at any time.

- **Outside food or drink.** Attorneys visiting the courthouse *for all-day proceedings that do not provide adequate time to leave the premises for lunch and/or dinner*, may bring lunch and/or dinner. The items must be capable of being scanned and may not be opened, displayed, or consumed in the courtroom.

THE COURT MAY ALLOW EXCEPTIONS TO THESE POLICIES AS NECESSARY.