



**B. Resources for Virtual Voir Dire**

The court has prepared and posted the [Virtual Trial Handbook for Attorneys - Utah](#), which counsel must review immediately upon receipt of this order. Some portions of the handbook will not apply, but the instructions regarding voir dire do apply.

Any questions about the handbook should be sent to [chambers email address] with a copy to all counsel. This handbook is a work in progress, so suggestions and comments (sent to [dj.nuffer@utd.uscourts.gov](mailto:dj.nuffer@utd.uscourts.gov)) are appreciated. Counsel may also wish to consult <https://www.utd.uscourts.gov/virtual-proceedings>.

**C. Final Pretrial Conference**

The Final Pretrial Conference will be conducted in the courtroom. The Final Pretrial Conference will include any necessary discussion of this order and the resources listed above. Counsel should consider:

- a. Testing use of the ZoomGov.com chat feature for sidebars during voir dire.
- b. Raising questions about the [Virtual Trial Handbook for Attorneys – Utah](#).
- c. Additional procedures which counsel recommend.

**D. Jury Pool and Voir Dire**

The court will call a jury pool of [ ] jurors. [The parties will have [ ] rounds of [ ] minutes to examine the jurors.] Any questions the parties would like the court to ask should be submitted to the court by [ ]. The [standard juror questionnaire](#) is posted on the court website. You will receive the completed questionnaire for each member of the jury pool by the morning of voir dire.

**E. Preparation**

1. Counsel must familiarize themselves with the ZoomGov.com platform by

reviewing the [Virtual Trial Handbook for Attorneys - Utah](#).

2. Counsel must ensure that they have the hardware, software, data bandwidth, and, if counsel are not present in the courtroom for voir dire, internet access required to participate remotely. Testing is essential. The minimum system requirements are contained in the [Virtual Trial Handbook for Attorneys - Utah](#).

## **F. Recording**

The court will provide a court reporter for voir dire. No part of voir dire may be captured, reproduced, distributed, or transmitted in any form or by any means, in whole or in part, by any participant or public observer. This prohibition includes any audio or video recording, photographs, and/or screenshots. The parties and counsel must ensure that each participant for which they are responsible acknowledges and agrees to this prohibition.

## **G. Technology Issues**

### **1. Disconnection:**

If the court, a party, an attorney of record, a witness, a juror, or anyone else necessary to the proceedings becomes disconnected from the remote voir dire proceedings, any participant aware of this should call it to the court's attention. The voir dire proceedings will stop until the connection is reestablished. If the participant has difficulty reconnecting, he or she should call or text [insert name and mobile phone contact information].

### **2. Screen Names:**

Each time participants join a Zoom session, they should use a screen name in the ZoomGov.com platform that indicates their actual name and role. The number of

characters you may use for a name is limited. The court recommends the following naming convention:

{First Initial} {Last Name} (Role) or  
{Last Name} (Role) or  
{Last Name} Role

Abbreviations for Roles:

Pla	:	Plaintiff
Def	:	Defendant
Pla Rep	:	Plaintiff's Representative
Def Rep	:	Defendant's Representative
Pla Atty	:	Plaintiff's Attorney
Def Atty	:	Defendant's Attorney
Juror		

Examples:

J. Austen (Pla)  
Hemingway (Def Atty)  
Koothrappali (Pla Rep)  
M. Hansen (Witn)  
Juror #1  
Juror #6

As "Host," the court's Trial Coordinator will attempt to rename any participant whose screen name is incomplete, confusing, unprofessional, or otherwise improper.

Dated April 26, 2021.

BY THE COURT:

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United States District Judge