

Working Smart in the CM/ECF World

3rd Circuit Judicial Conference April 2008

David Nuffer
U.S. Magistrate Judge

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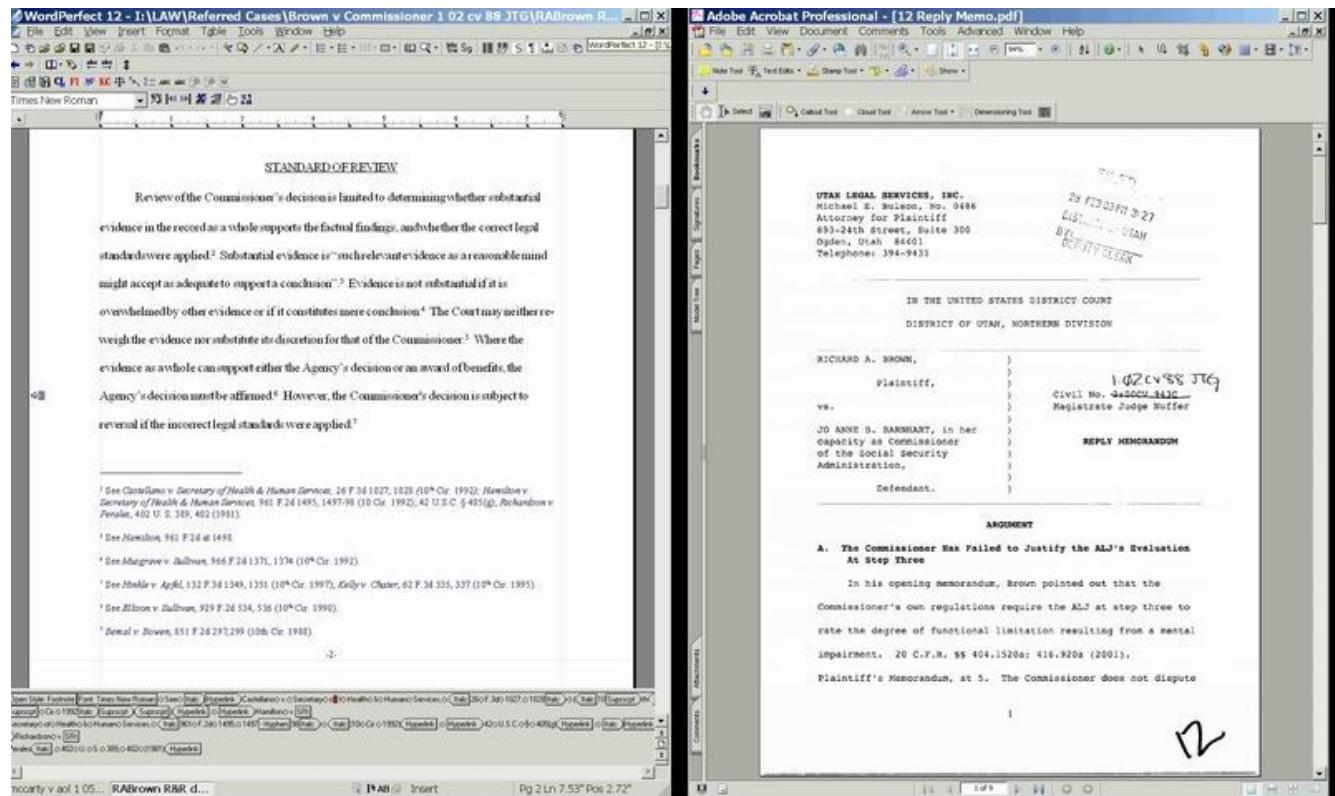
This document contains colored text and hyperlinks.

Download it at http://www.utd.uscourts.gov/judges/nuffer_resources.htm

Multiple Monitors or Large Monitors

Fundamental to the ability to work effectively in the electronic world is an *electronic desktop*. In the paper world, we work on a large desk to be able to work with many items at once. In the electronic world, a *large virtual desktop enables us to work simultaneously with many electronic sources* of information while we do our work, which may include electronic composition, analysis and communication.

Research has demonstrated that multiple and large monitors increase productivity and reduce errors significantly in all users, sophisticated or not. For those with less developed technical skills large monitors are more effective than multiple monitors.¹

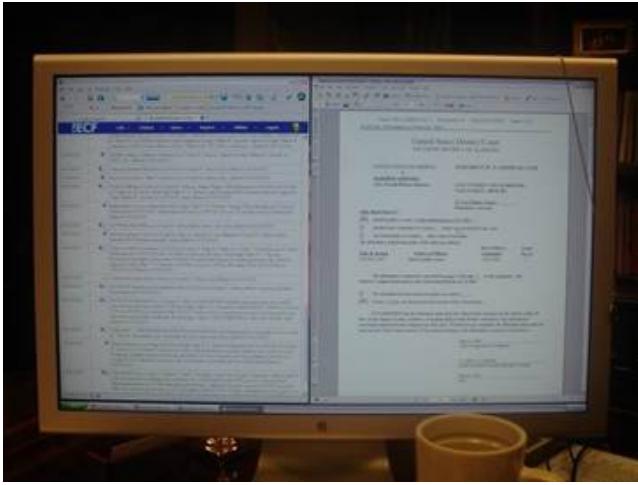


Word Perfect document

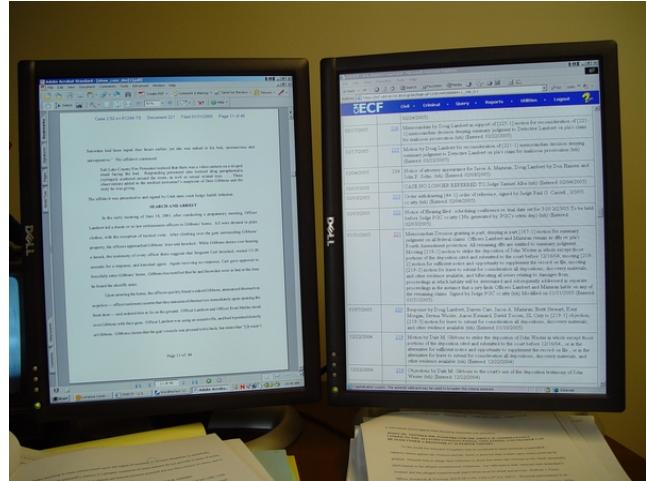
Adobe Acrobat document (from CM/ECF)

Multiple monitors or large monitors allow view of many source documents (Westlaw, Lexis, PACER, CM/ECF, PDF files) while composing other documents (Word or WordPerfect or CM/ECF). Multiple documents from the same application may be viewed side-by-side. Copying and pasting between screens or windows is possible because all monitors are connected to the same computer. (If using multiple monitors, it is best to use identical displays.)

¹ Gregg Keizer, "Bigger is Better in Monitors – To a Point," Computerworld March 10, 2008, reporting research by James A. Anderson, Ph.D., F.I.C.A., at the University of Utah in 2003 and 2007. Papers available from [David Nuffer](#).



a large display, showing two windows



two monitors side by side, rotated

Operating systems since Windows 98 permit creation of a large "virtual display" which spans several physical monitors, if the computer has a video display hardware which can drive two monitors.

The capability to have two displays is built into most laptop computers (control panel at right).

The dual display features are regulated in the Display Properties control panel, Settings Tab.



Microsoft help pages describe how to use multiple displays:

[Turn on dual monitor support](#)

[How to Enable Multiple Display Support Using Windows 98](#)

[HOW TO: Set Up and Troubleshoot Multiple Monitors in Windows 2000](#) (This article includes information on installing multiple display adapters.)

[HOW TO: Configure and Use Multiple Monitors in Windows XP](#)

In many desktop computers, it is possible to use **two standard display adapters** to drive dual monitors to create a large integrated desktop.

[Hardware Requirements for Multiple Display Support in Windows 98](#)
[Hardware Requirements for Multiple-Display Support in Windows XP](#)

Many manufacturers supply **single slot display adapters with two heads** (cable connections) which support two monitors on each card. More than one can be used in one computer to drive more than two displays.

[NVIDIA](#) [ATI](#) (use keyword "dual display" to search products) [Matrox](#)

Many display adapters are able to use **special software which permits rotation of displays**. A rotated flat panel allows the user to "page through" documents and see an entire page at a time on the virtual desktop. The user's experience with electronic documents then resembles use of paper on a physical desktop.

[NVIDIA software](#) [ATI software](#)

Dell Laptops with the ATI Mobility Radeon X300 video card have the ability to rotate an external monitor or, if you have a docking station, two monitors may be rotated. [Instructions](#)



This page can be found at http://www.utd.uscourts.gov/documents/Dual_monitors.html

Use the Power of Adobe Acrobat

Downloading documents from CM/ECF

The screenshot shows the CM/ECF software interface. At the top, there is a blue header bar with the CM/ECF logo and navigation links for Civil, Criminal, Query, Reports, and Utilities. Below the header, a "Document Selection Menu" is displayed. The main area is titled "Multiple Documents" and contains the following text: "Select the document you wish to view." A table lists four documents with their descriptions and page counts:

Part	Description	Pages
1	Main Document	11 pages
2	Exhibit A - Retail Experts Consulting v. Premium Retail Servs.	6 pages
3	Exhibit B - Flying J, Inc. v. TA Operating Co.	16 pages
4	Exhibit C - A.M. ex rel. Conservator v. Burr	3 pages

At the bottom, there are two buttons: "View All" (highlighted with a black box) and "Download All" (disabled, grayed out), followed by the text "36 pages".

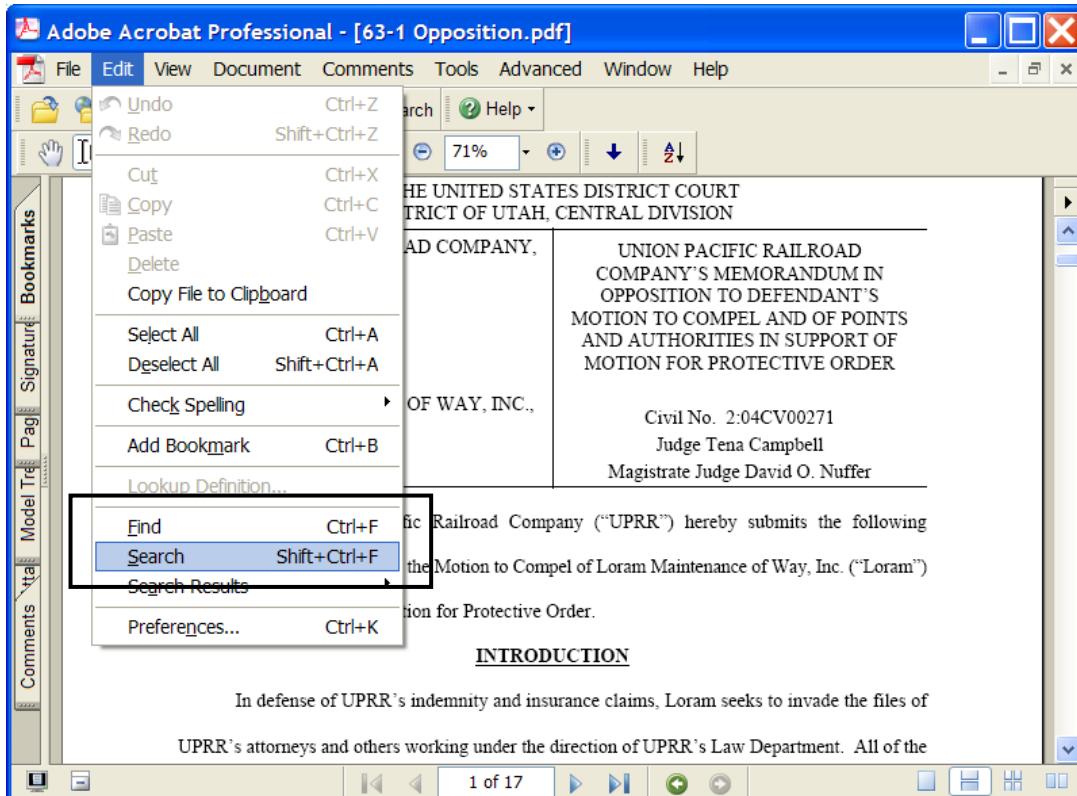
VIEW ALL creates a single comprehensive PDF document.
DOWNLOAD ALL creates a Zip Folder.

Name convention: [Docket No.] [Description] [(Related Motion Dkt. No.)]
Example: 101 Memorandum in Support (100)

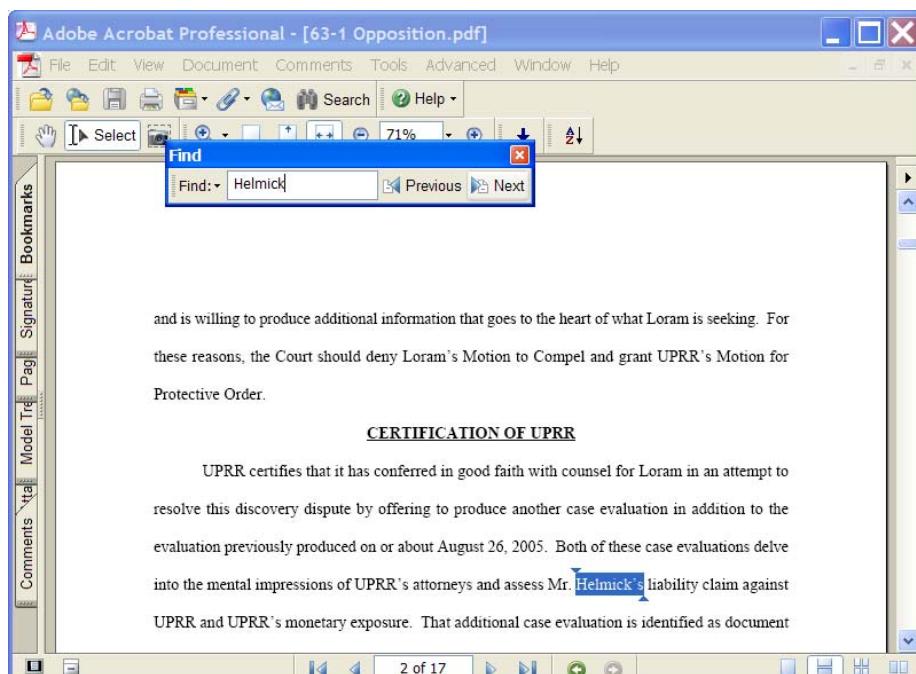
Searching PDF Documents

Acrobat has **two powerful search tools**.

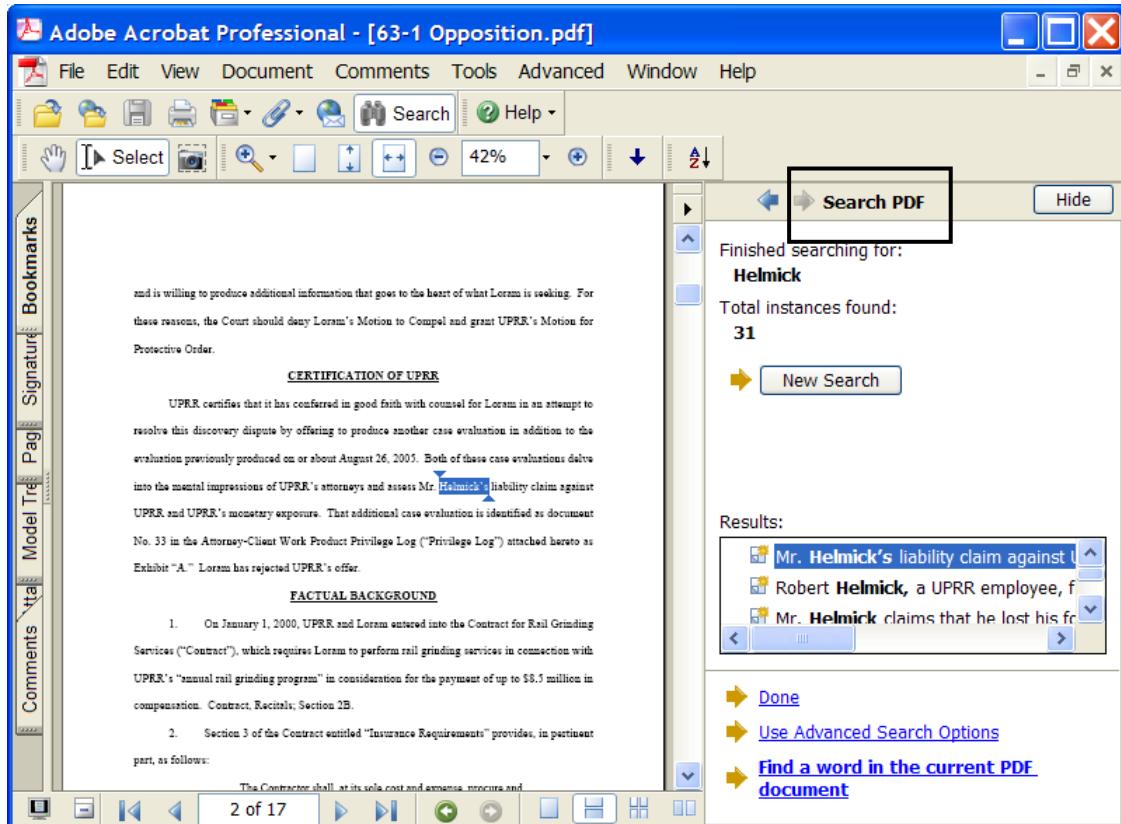
Video Demonstrations: **Find and Search in Acrobat.**



FIND takes you to each successive instance of a word.

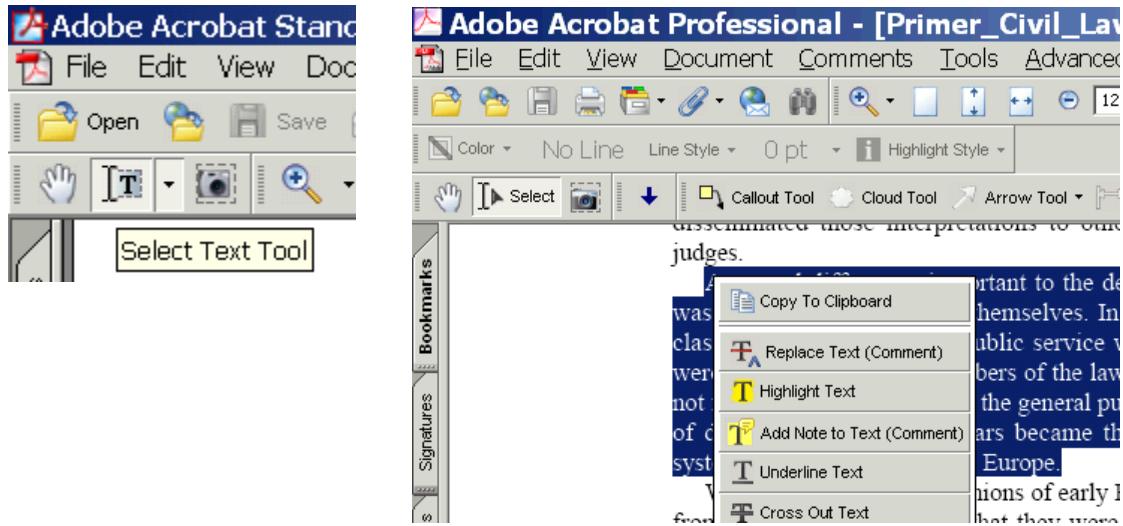


SEARCH shows a listing of all instances of a word in the document.

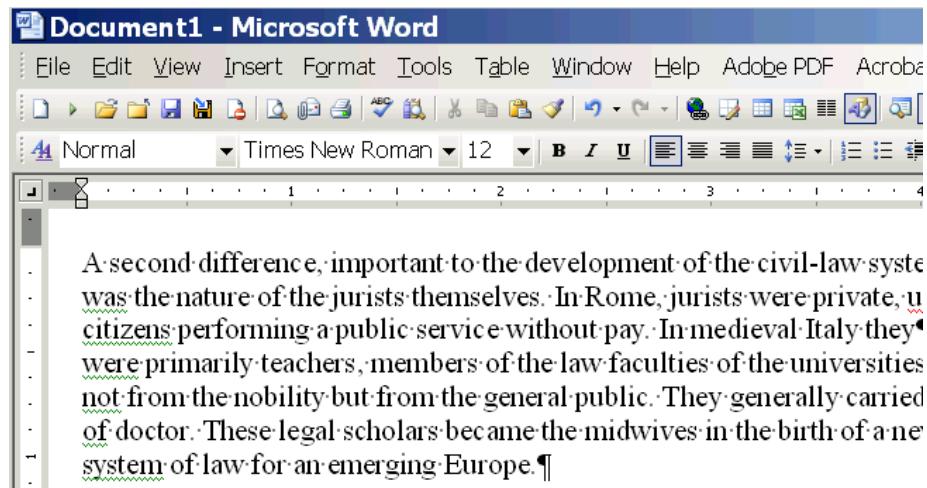


Copy and Paste from a PDF document into a Word Processor

Information from a PDF document may be used in other documents in several ways. If the PDF document is text based you may **copy and paste**, using the Text Select tool.



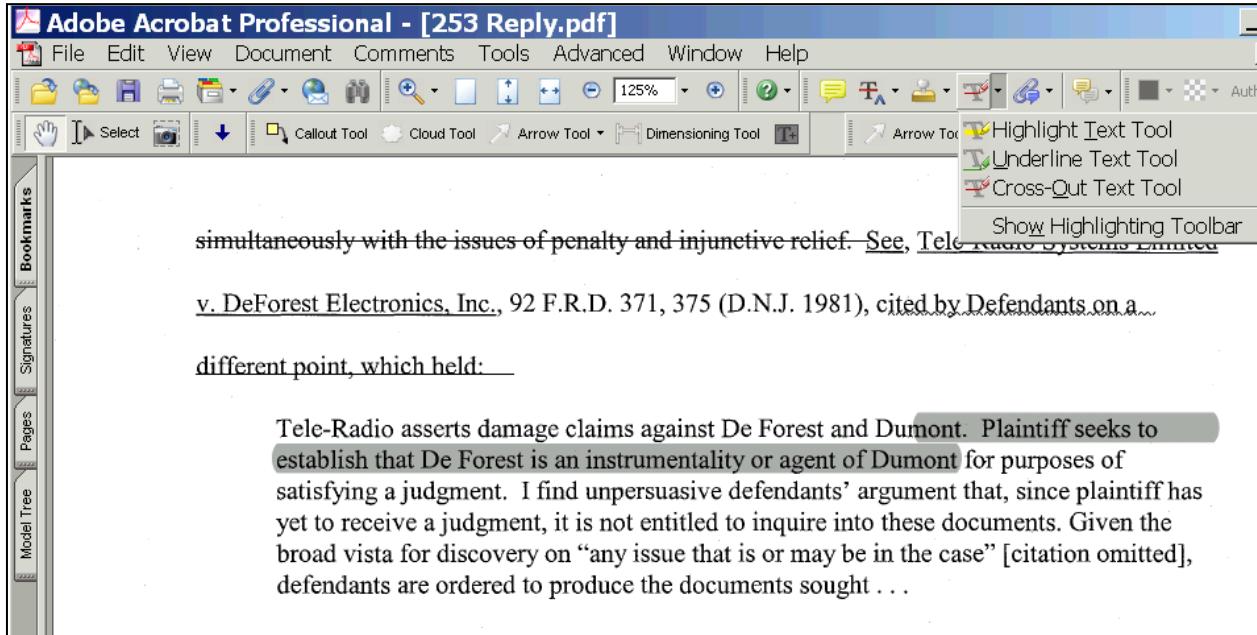
The text may be pasted into any word processor or email program.



Annotate PDF Documents (in Acrobat Standard or Professional)

Acrobat Standard and Pro have tools to permit **Highlighting**, **Underlining**, and **Strikethrough**. PDF documents can be marked up as easily as paper documents.

Video Demonstration: [Highlighting, Underlining, and Strikethrough](#)

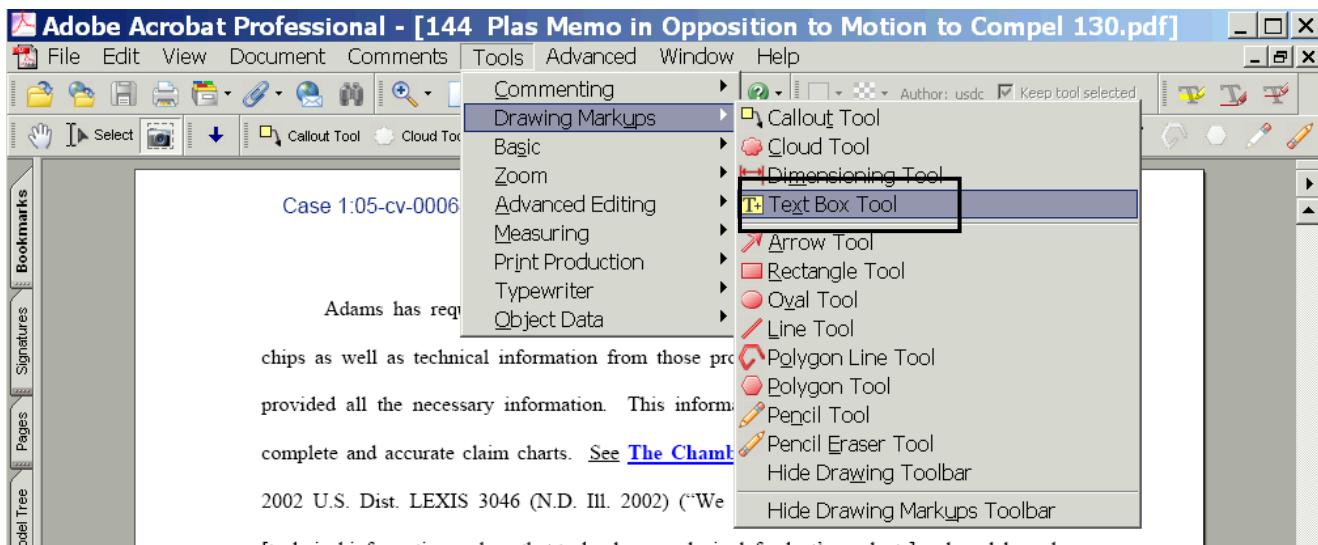


This lower screen shot shows color, which is user selected.

A screenshot of the Adobe Acrobat Professional interface, similar to the one above but with different annotation colors. The text in the document is annotated with red strikethroughs and yellow highlights. The yellow highlight covers the entire paragraph about Tele-Radio asserts damage claims against De Forest and Dumont. The red strikethrough covers the first sentence and the last sentence of the paragraph. The rest of the text is in black. The sidebar and toolbar are visible on the left and top respectively.

While reviewing documents, **text boxes** can hold margin notes.

Video Demonstration: [Text Box Annotation in Acrobat](#)



A screenshot of Adobe Acrobat Professional showing a document page with a text box annotation. The text box contains the text: 'Please download all these cases'. An arrow points from a callout box labeled 'This is a text box' to the text box on the page. The page header includes: Case 1:05-cv-00064-TS-DON Document 144 Filed 08/03/2006 Page 8 of 13.

Adams has requested that defendants provide discovery on which products use FDC chips as well as technical information from those products and chips. Defendants have not provided all the necessary information. This information is necessary for Adams to create complete and accurate claim charts. See [The Chamberlain Group, Inc. v. Interlogix, Inc.](#) 2002 U.S. Dist. LEXIS 3046 (N.D. Ill. 2002) ("We find that [defendant] must provide this [technical information on how that technology works in defendant's products] and model number information to [plaintiff] as a prerequisite to [plaintiff] creating a claim chart.").

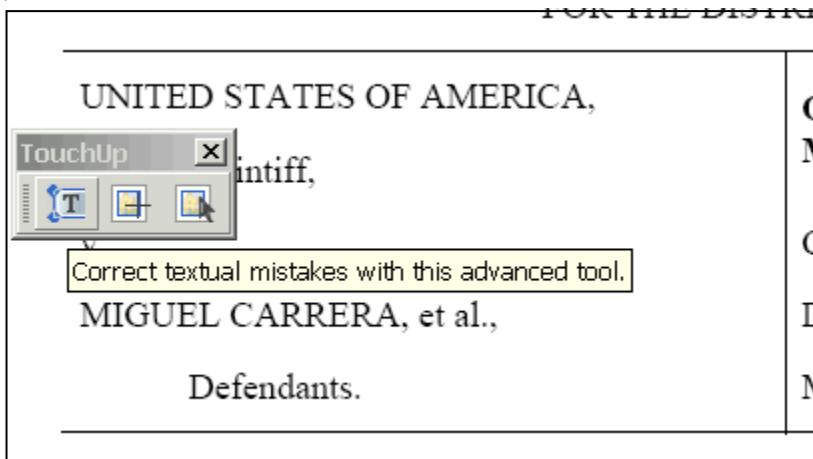
Federal case law makes clear that the interests of judicial economy and efficiency for litigants dictate that "contention interrogatories are more appropriate after a substantial amount of discovery has been conducted." E.g., [Fischer and Porter Co. v. Tolson](#), 143 F.R.D. 93, 95 (D. Penn. 1992) (quoting [Nestle Foods Corp. v. Aetna Casualty and Surety Co.](#), 135 F.R.D. 101, 110-11 (D.N.J. 1990)); see also Fed. R. Civ. P. 33(c). Because a party may not have fully

This is a text box

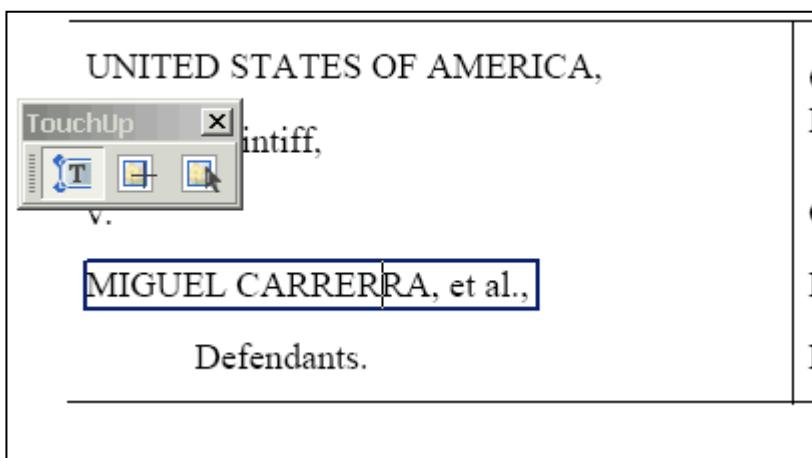
Touch Up Text (in Acrobat Standard or Professional)

Remember the advantage of PDF documents? – that they cannot be changed – not true! The Touch Up Text Tool lets you edit a PDF directly. Great for changing a date, case number or a word or two.

Before:



After:

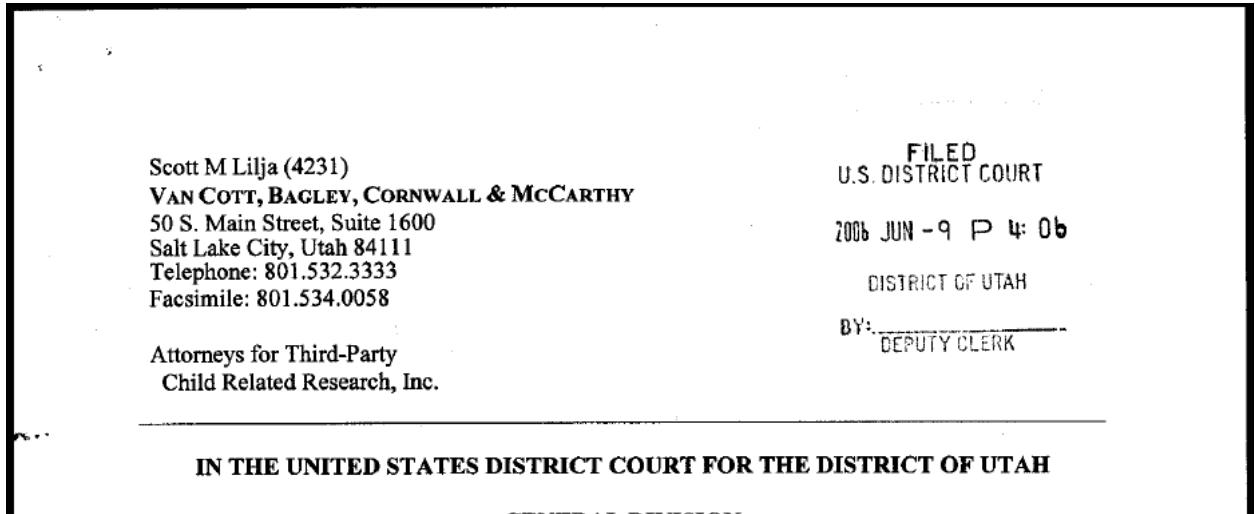


Know the Types of PDF Documents

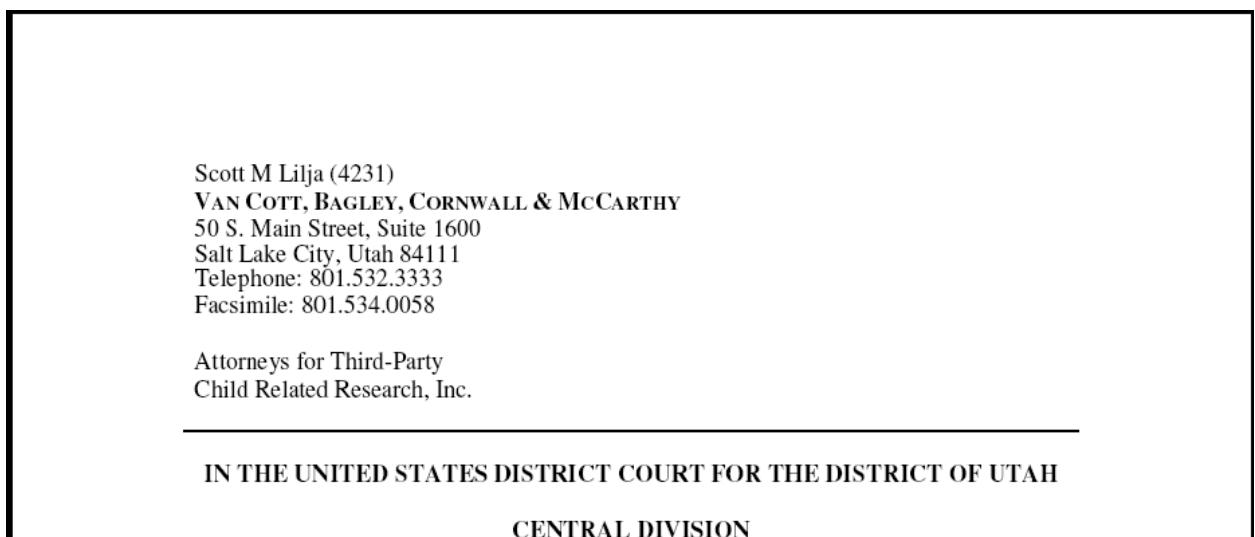
The court cares what kind of PDF document you file.

Video Demonstration: [Types of PDF Documents](#)

Scanned PDF – large file, not searchable, no copying, no links, fuzzy

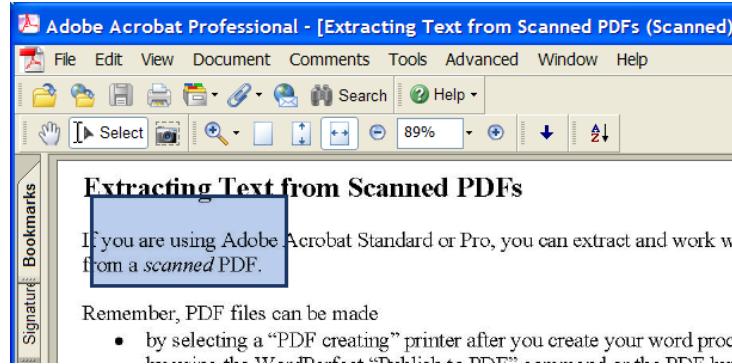


Text PDF – small file, searchable, copying, links, clear

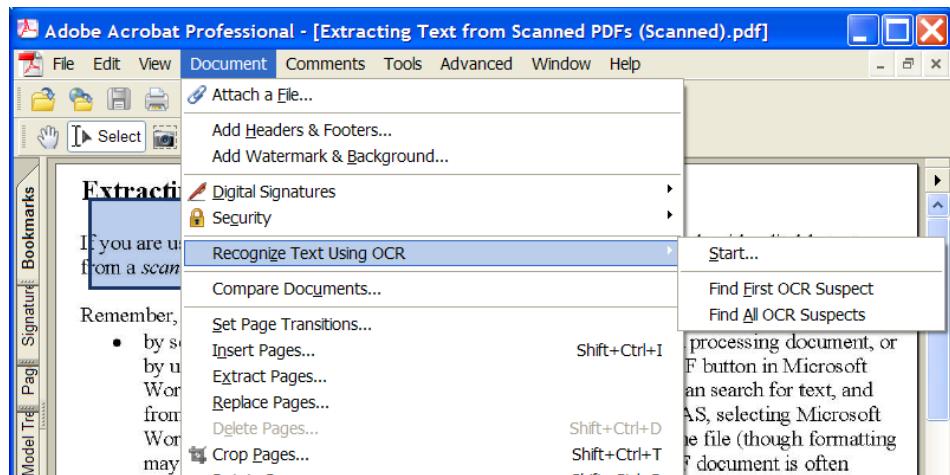


Convert Image PDF to Text PDF (in Acrobat Standard or Professional)

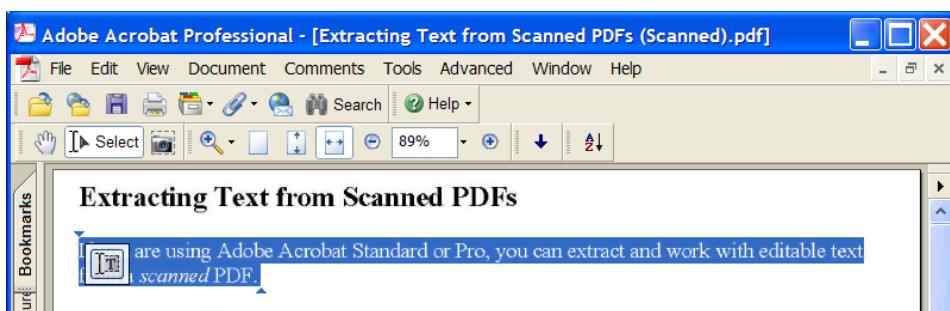
You are working with a PDF and find it is a scanned or image PDF. You need the text. But the Text Select Tool does nothing except draw a box.



Use the Optical Character Recognition tool in Acrobat Standard or Professional to get the text.

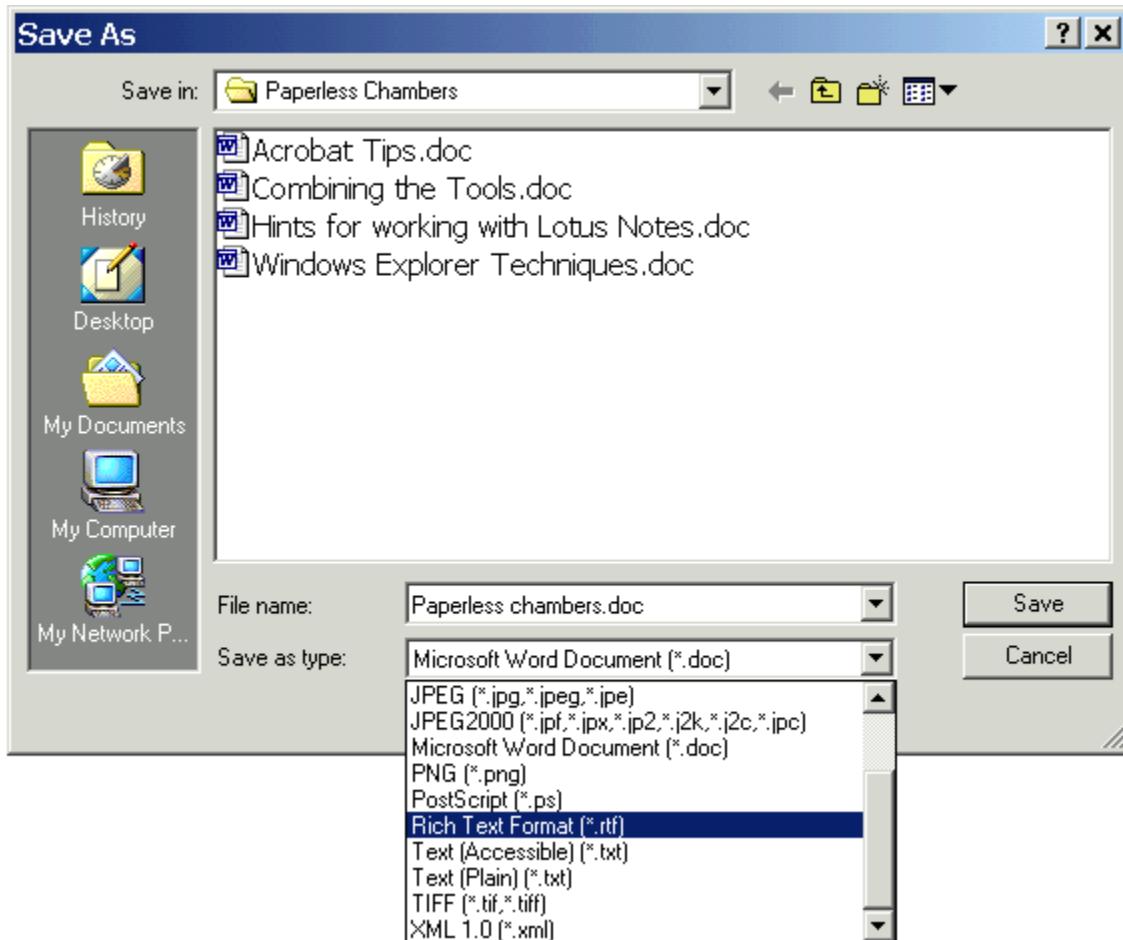


The text can then be copied and pasted – and searched.

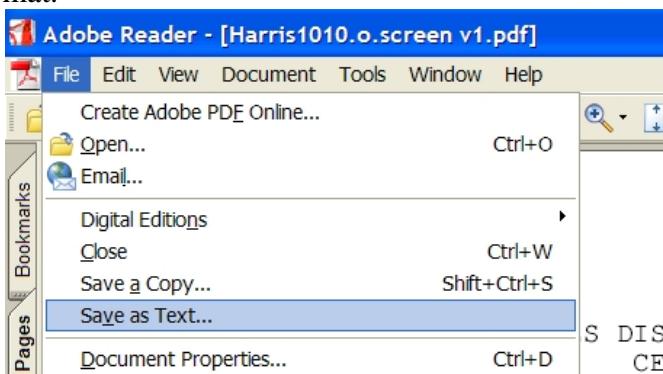


Save a PDF document in RTF format

You may save a PDF document in RTF (Rich Text Format) format resulting in a complete data file with all text in the document, though formatting may not be preserved. This file format can be opened by most word processors.

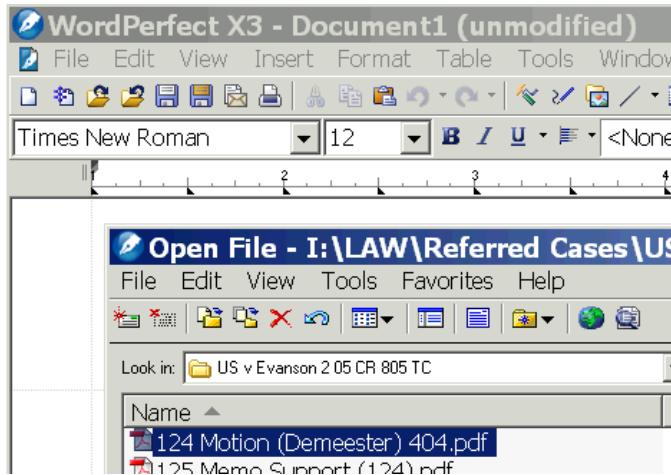


Even if you don't have Acrobat Standard or Professional, you can save from Acrobat Reader in text format.

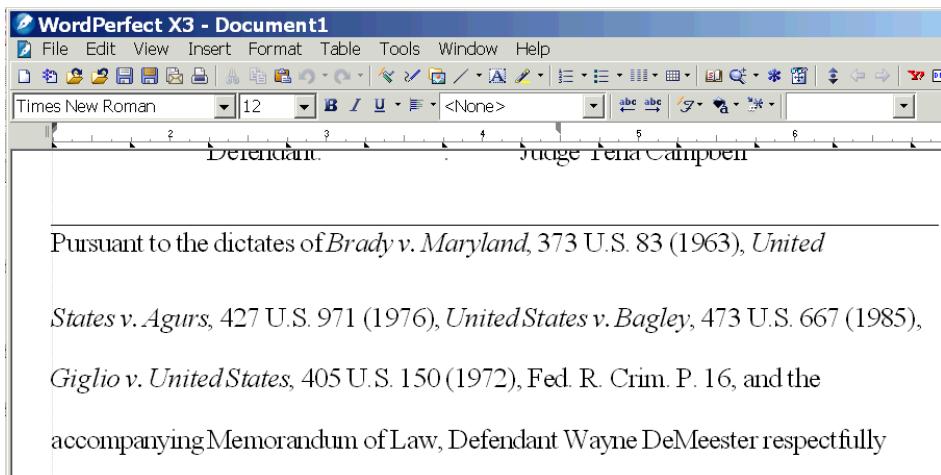


WordPerfect X3 Opens PDF Files

The latest version of WordPerfect will open PDF files. This is another way to get the text out of a PDF document.



Formatting will not be perfect, but the text will be there.



E-Research

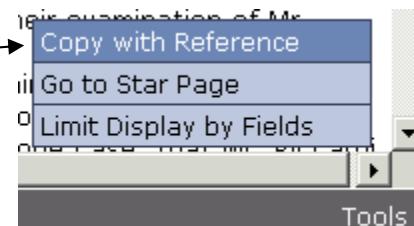
To copy short segments from Westlaw

Video Demonstrations: [Copying and pasting from Lexis](#) [Copying and pasting from Westlaw](#)

Find the text and select it:

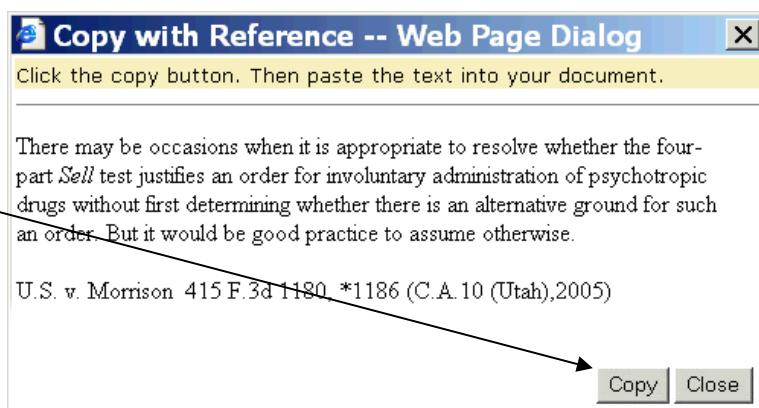
The screenshot shows the Westlaw interface. On the left, there's a sidebar with 'Result List 5 Docs' and various links like 'Full Screen List', 'Edit Search', 'Locate in Result', 'Citing References available', 'KeyCite', 'Full History', 'Direct History (Graphical View)', 'Citing References', 'Monitor With KeyCite Alert', 'Full-Text Document', 'Case Outline', 'Petitions, Briefs & Filings', and 'ResultsPlus™'. The main content area displays a legal document titled 'U.S. v. Morrison' (415 F.3d 1180, C.A.10 (Utah), 2005). A portion of the text is selected with a blue highlight. At the bottom right of the page, there's a toolbar with 'QUICK PRINT', 'PRINT', 'EMAIL', and 'OTHER' options.

Then click TOOLS in the lower right corner and select Copy With Reference:

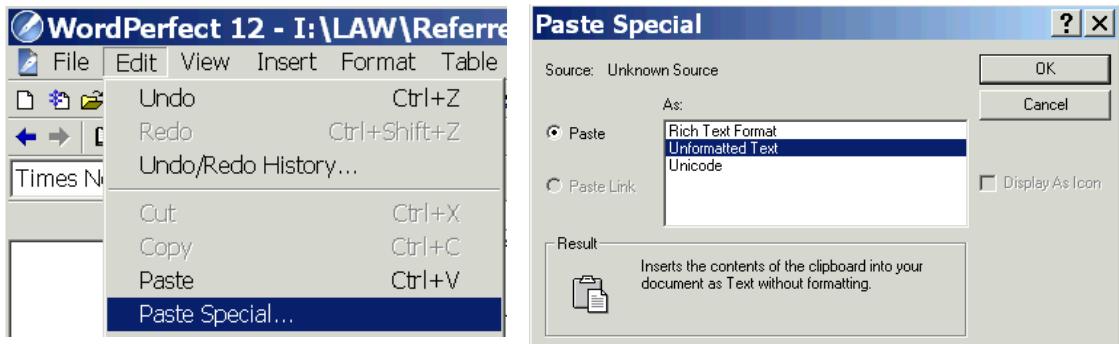


A frame will pop up with the text and reference, and instructions:

Click COPY



and then
Paste Special
–
Unformatted
Text to place
the text and
reference
into your
word
processing
document.



There will be a little reformatting to do but the essential information is in place.

it is only after such a determination that “the defendant is subject to the provisions of section 4246.”¹⁰

There may be occasions when it is appropriate to resolve whether the four-part Sell test justifies an order for involuntary administration of psychotropic drugs without first determining whether there is an alternative ground for such an order. But it would be good practice to assume otherwise.

U.S. v. Morrison 415 F.3d 1180, *1186 (C.A.10 (Utah), 2005)

A screenshot of a Microsoft Word document. The text "There may be occasions when it is appropriate to resolve whether the four-part Sell test justifies an order for involuntary administration of psychotropic drugs without first determining whether there is an alternative ground for such an order. But it would be good practice to assume otherwise." is highlighted with a red dotted box. An arrow points from the text to the right, with the label "Pasted data". Above the highlighted text, the sentence "it is only after such a determination that “the defendant is subject to the provisions of section 4246.”" is followed by a note "4246."¹⁰. Below the highlighted text, there is a reference to "U.S. v. Morrison 415 F.3d 1180, *1186 (C.A.10 (Utah), 2005)".

Downloading and Annotating Entire Cases

Why print from Westlaw or Lexis when storing your cases as e-research lets you copy and paste from those cases directly into your document? And you can even highlight and annotate these cases just like paper print outs.

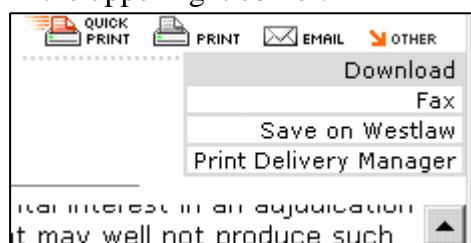
Video Demonstrations: [E-Research in Lexis](#) [E-Research in Westlaw](#)

Find the case/statute/article you want in Westlaw.com

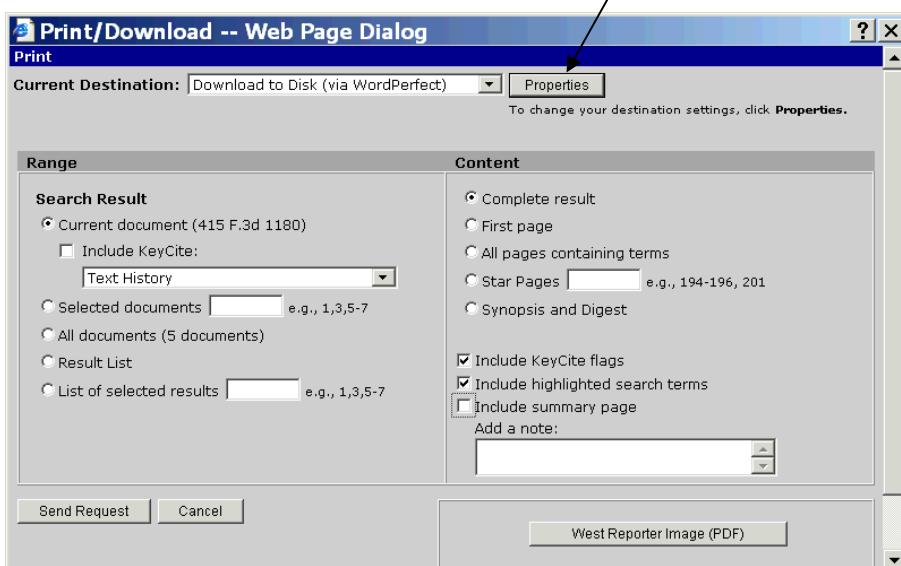
The screenshot shows the Westlaw.com homepage with a search result for "U.S. v. Morrison". The case summary includes a detailed description of the defendant's mental state and the court's considerations. In the top right corner, there is a "Download" button with a dropdown menu containing options like "QUICK PRINT", "PRINT", "EMAIL", "OTHER", "Fax", and "Save on Westlaw Print Delivery Manager". A cursor arrow points to the "OTHER" button.

Let your cursor pass over the button in the upper right corner.

Select Download from the dropdown menu.



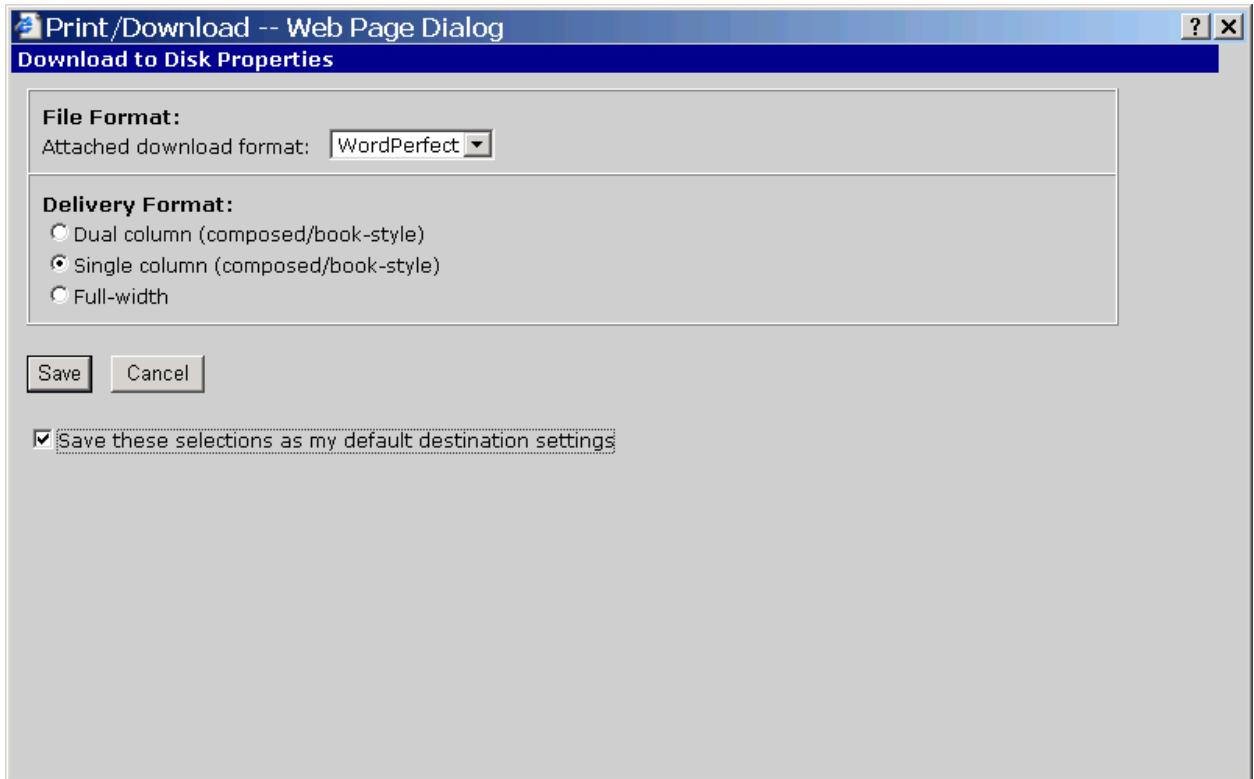
In the dialog that appears, click on Current Destination Properties. (Setting Properties only has to be done once for the rest of your research career.)



In the dialog that appears, select

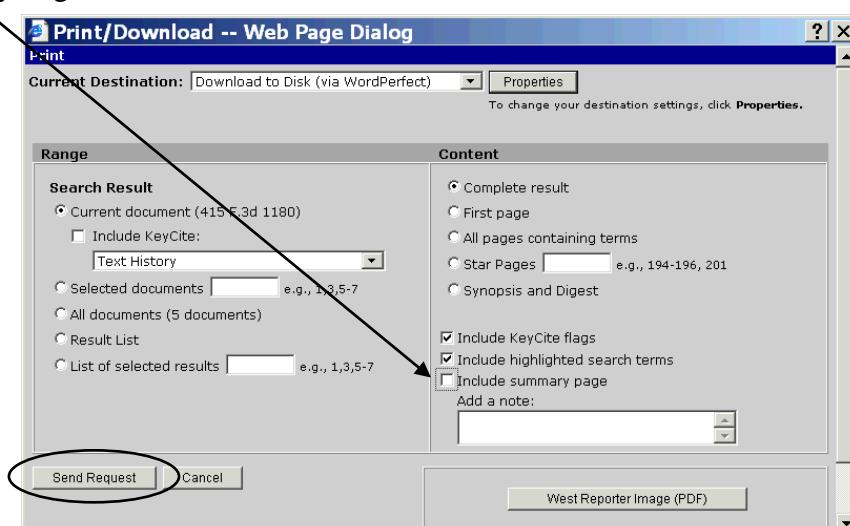
1. The name of your word processor (Word Perfect if you work for the courts and MS Word if you work anywhere else in the entire world)
2. Single Column (important for readability on the screen)
3. Save these selections as my default destinations

(These three steps are set as your future preferences – you won't have to change them again.)



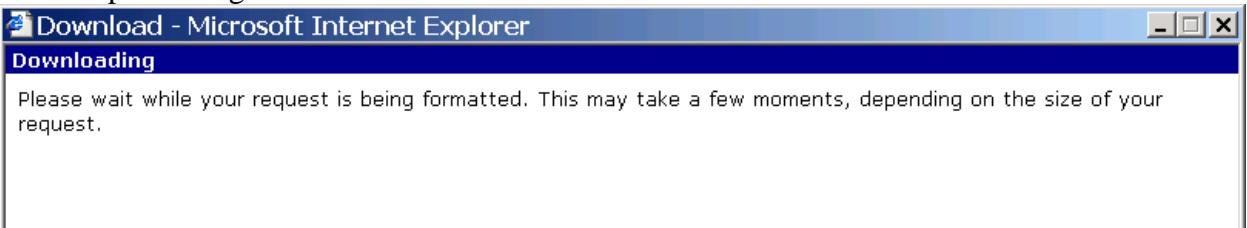
Click Save

Deselect “Include a Summary Page”

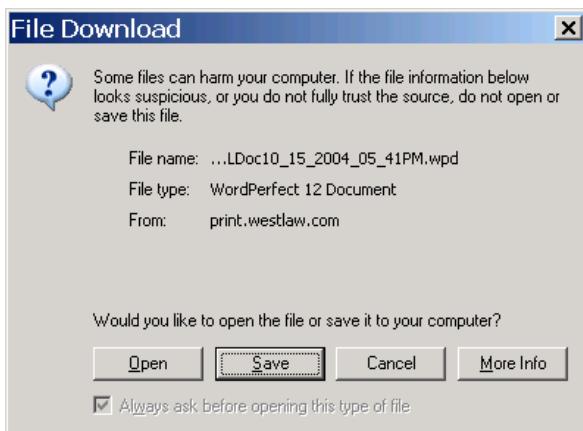


Click “Send Request”

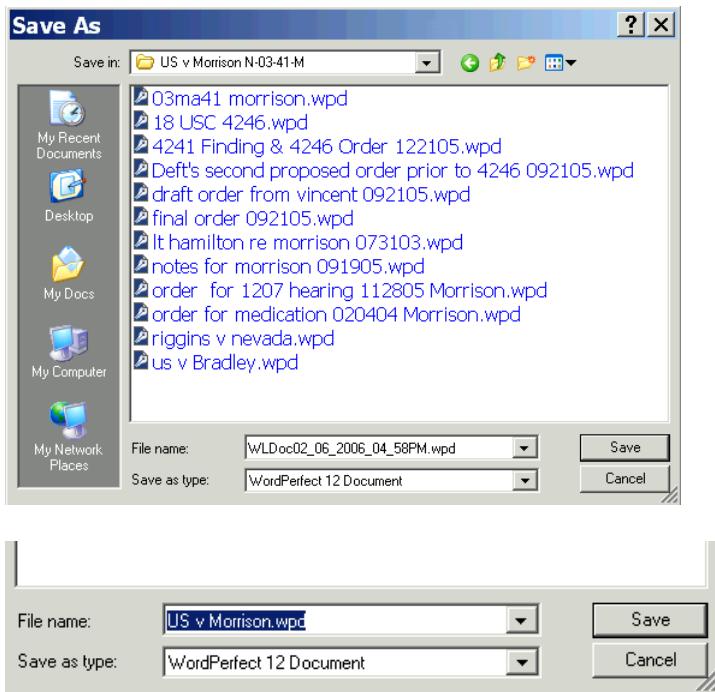
You will see a “processing” notice:



Then in the File Download box, click SAVE



Navigate to the folder where you want to save the document:



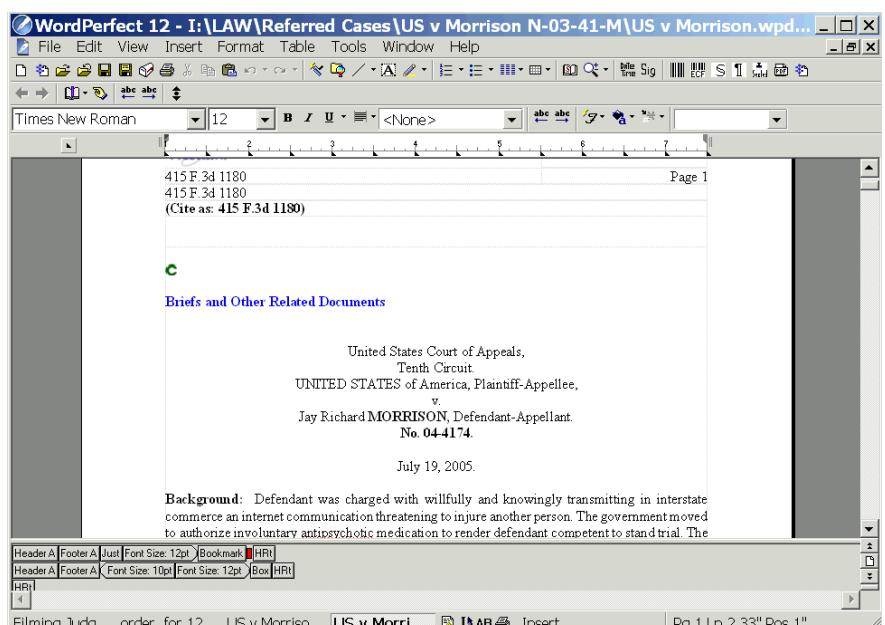
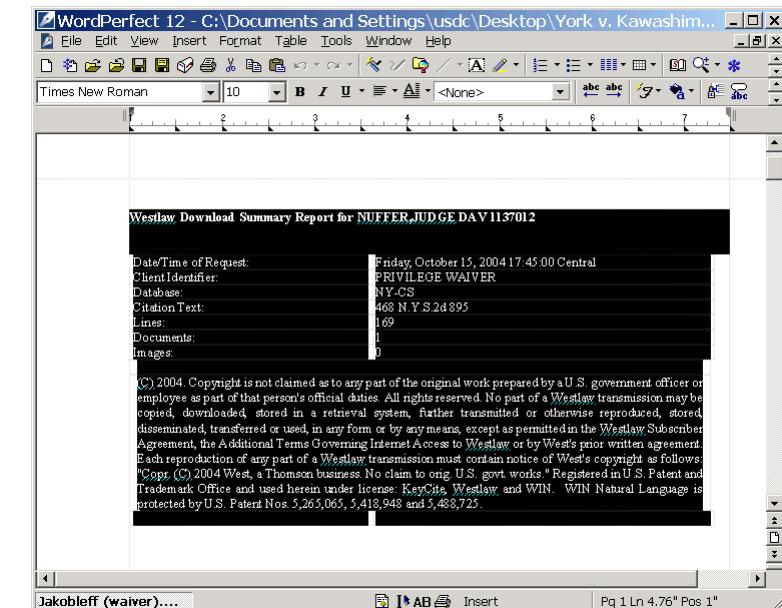
Name the document something sensible! The Westlaw proposed name is NOT helpful.

After the document SAVES



Click OPEN

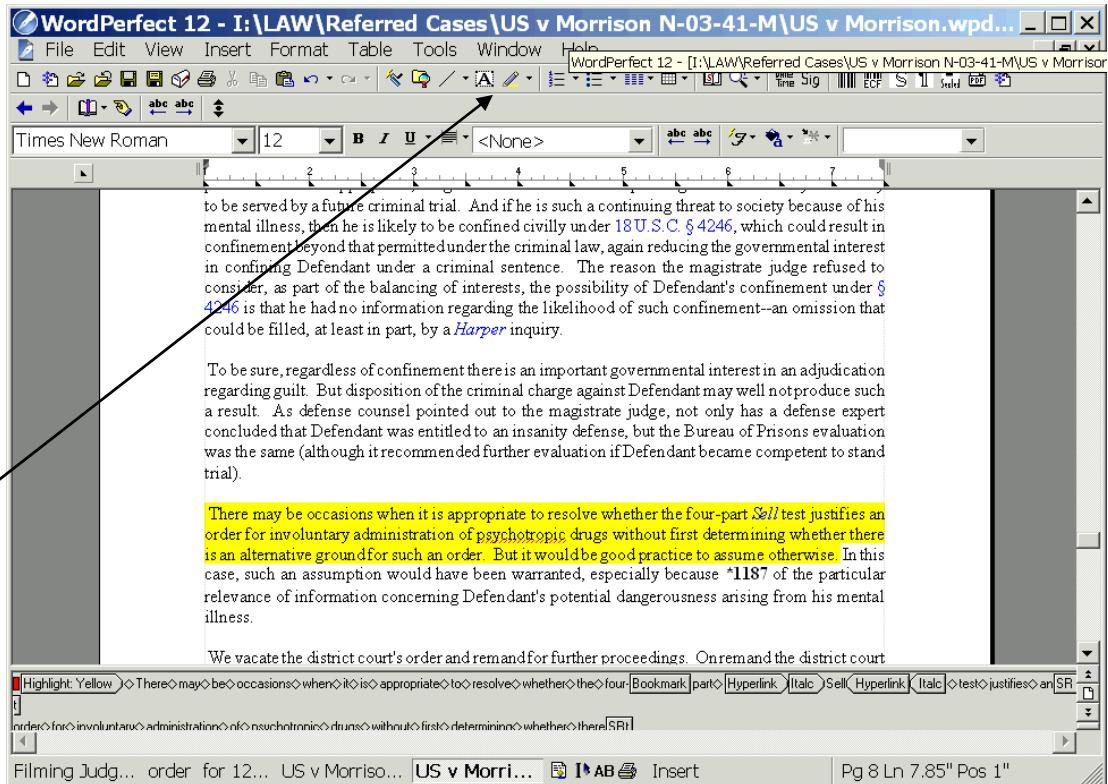
If you see a summary page one –
you don't need it – select and
delete all the data on that page.



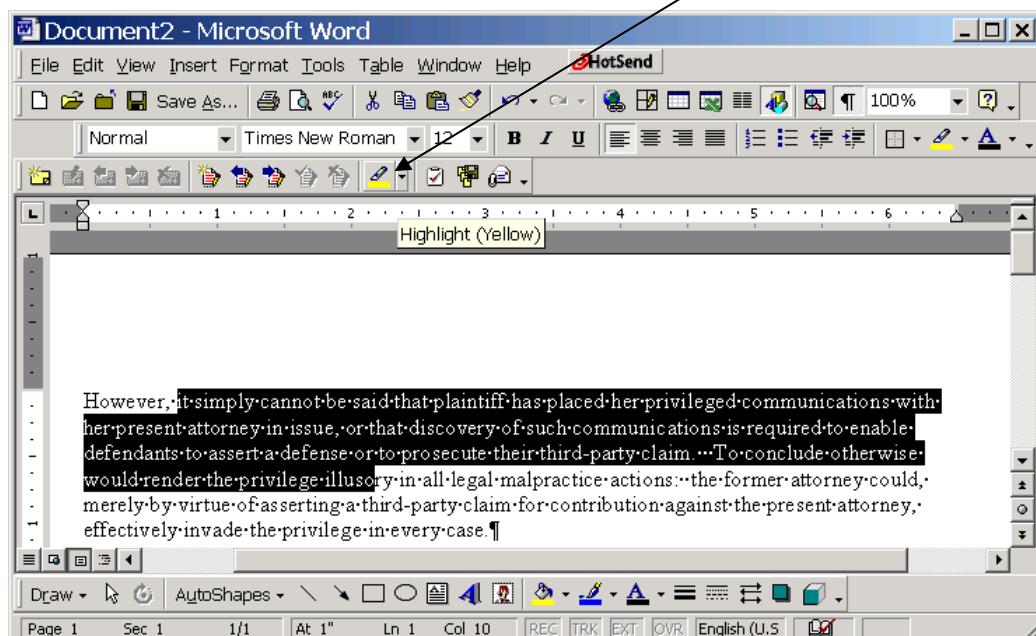
Now, as you work through the document (notice how nice it is to read in one column format) you can highlight as you go, and this is in your permanent record.

In Word Perfect, the Highlight command is
ALT-T
ALT-H
ALT-O

Or you can click the HIGHLIGHT tool on the toolbar.



In Word, choose VIEW TOOLBARS REVIEWING TOOLBAR and use the highlighter tool:



Create Documents in the Best Way

Use Hyperlinks to Cited Authorities

Include hyperlinks to authorities cited in your memoranda by using [WestCiteLink](#) or [LexLink](#), part of [LexisNexis Citation Tools 2003](#). See a [sample document with hyperlinks](#). [Another sample](#). [Another sample](#) with a table of contents. [Sample document with Lexis links](#). Click on a link in the sample documents or on blue text below in this sample to see how hyperlinks make it easy to find cases, statutes and rules.

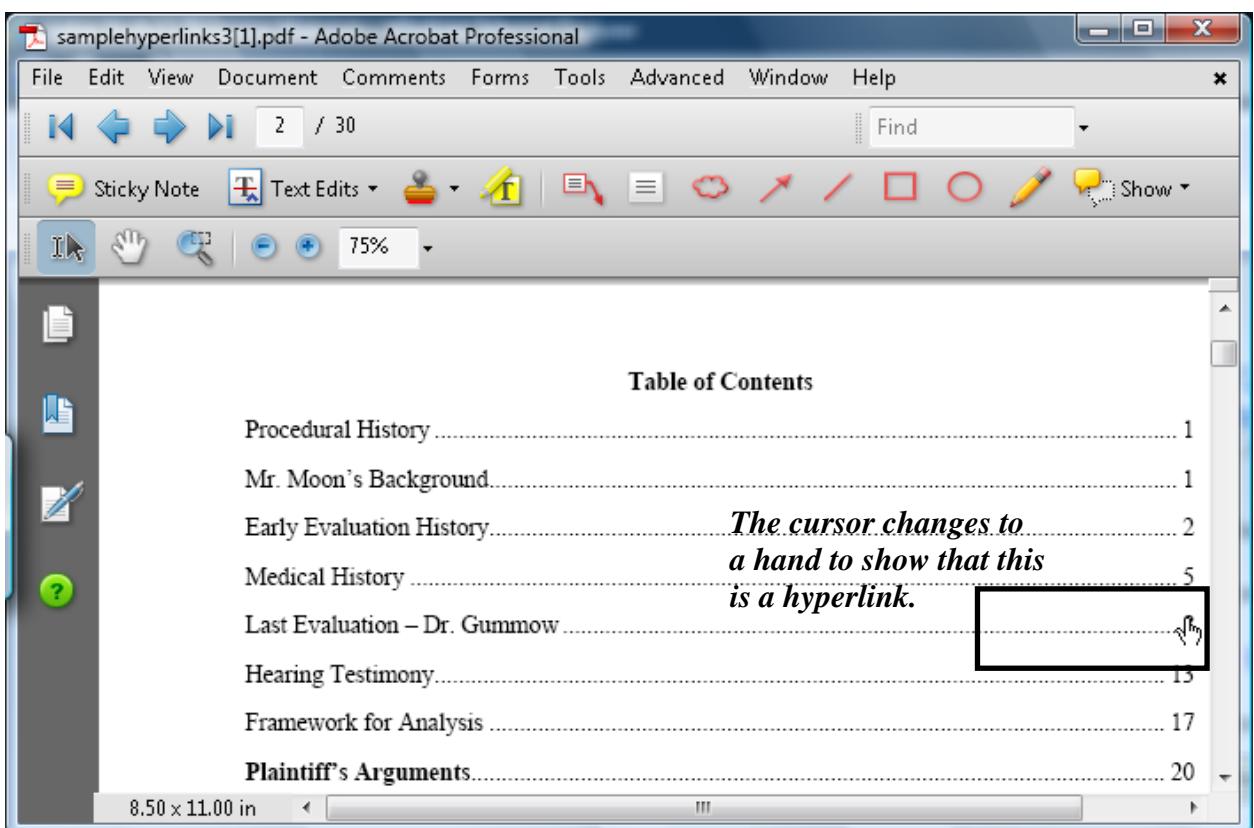
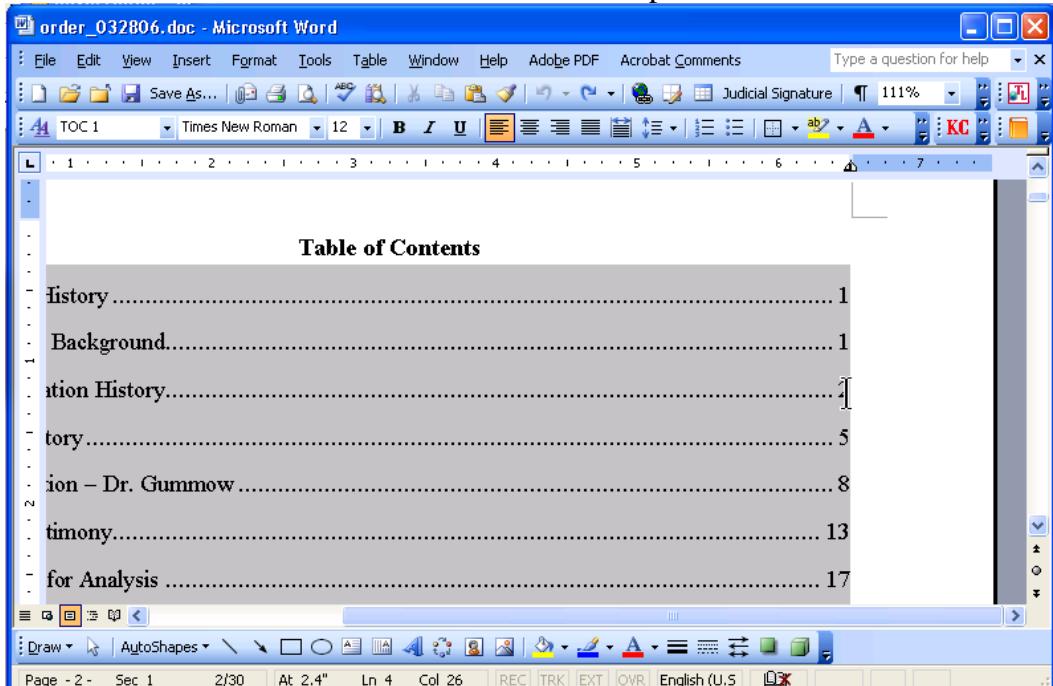
The United States of America filed a petition to enforce its May 19, 2005 IRS Summons ("the Summons") pursuant to [26 U.S.C. §§ 7402\(b\)](#) and 7604(a). Judge Stewart issued an Order to Show Cause on January 25, 2006, which referred this matter to the undersigned under [28 U.S.C. § 636\(b\)\(3\)](#). [United States v. Jones, 581 F.2d 816, 817 \(10th Cir. 1978\)](#) (referring IRS summons enforcement to magistrate judge) <http://www.westlaw.com/find/default.wl?rs=CLWP3.0&vr=2.0&cite=581+F.2d+816>

The tool to create research hyperlinks for Microsoft Word or WordPerfect is free. The person viewing the document incurs Westlaw or Lexis charges. The court has Westlaw and Lexis access. An April 2006 survey of judges' chambers indicates both are used, but Westlaw use is predominant.

Watch a [video presentation about hyperlinks to cited authorities](#). (requires [Flash player](#)).

Use Tables of Contents in Long Documents

The links in this Microsoft Word table of contents can be preserved in Adobe Acrobat.



Make Bookmarks for Exhibits and Show the Bookmarks Panel

This PDF document was created using an outline, so there are bookmarks embedded in the PDF – and bookmarks have been created for Exhibits – and the document properties were set so the bookmarks panel shows when it is opened.

The screenshot illustrates the process of managing bookmarks in a PDF document. On the left, the **Bookmarks** panel displays a hierarchical outline of the document's structure, including sections like "WideBand's Other Owners Who Are" and "EXHIBITS". The "EXHIBITS" section contains three entries: "Exhibit A", "Exhibit B", and "Exhibit C", each with a corresponding URL. In the center, the main document window shows the "EXHIBITS" section with its content. On the right, the **Document Properties** dialog is open, specifically the **Initial View** tab. The **Navigation tab** dropdown is set to "Bookmarks Panel and Page", which is highlighted with a blue selection bar. Below it, other options include "Page Only", "Bookmarks Panel and Page" (which is also highlighted), "Pages Panel and Page", "Attachments Panel and Page", and "Layers Panel and Page". At the bottom of the dialog, under **Window Options**, there are two checkboxes: "Resize window to initial page" and "Center window on screen".

Use Document-To-Document Hyperlinks

CM/ECF versions 3.1 and later enable document-to-document hyperlinks. That is, any document in a CM/ECF record can contain a hyperlink to any other document in the CM/ECF record in any court. Documents filed may contain hyperlinks to other documents filed simultaneously, so a memorandum may contain links to a concurrently filed declaration or a previously filed exhibit.

The following document excerpt contains research hyperlinks *and* a link to document 40 in the same case file.

¹⁰ Union Pacific's Memorandum in Support of Motion for Sanctions for Spoliation of Evidence and for Summary Judgment (Supporting Memorandum) at 6, docket no. [40](#), filed January 15, 2008.

¹¹ *Id.* at 5 (quoting *Phillips v. CSX Transp., Inc.*, 190 F.3d 285, 288 (4th Cir. 1999)).

¹² *Id.* (quoting *Texas & Pac. Ry. Co. v. Griffith*, 265 F.2d 489, 492, 493 (5th Cir. 1959)).

More information on cross-document hyperlinks, including a video demonstration and written procedure outline is available at <http://www.utd.uscourts.gov/cmecf/ecfpage.html>.

Use PDF Conversion to Preserve Links

When you have prepared a document with hyperlinks to research services or with a Table of Contents, make sure the document is converted to PDF format in a way that preserves the hyperlinks. Even if hyperlinks are present in a word processing document, they may not be converted into PDF format when the document is prepared for filing. This may result from using a PDF converter that cannot convert hyperlinks or from improper settings on a PDF converter. The PDF document created improperly may contain blue text and underlines that signal links, but lack operative links.

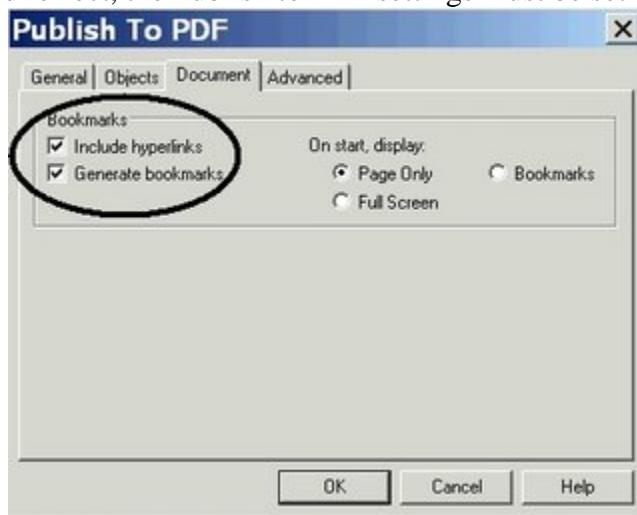
In Microsoft Word, the Adobe PDF printer will **not** convert hyperlinks.



Instead, use the special Adobe PDF menu or toolbar buttons to convert Word documents to PDF with hyperlinks.



In WordPerfect, the Publish To PDF settings must be set to convert hyperlinks and bookmarks.



How it Looks from the Chambers Point of View

Summary NEF

 utd_enotice@utd.uscourts.gov 08/11/2006 12:49 AM	To ecf_notice@utd.uscourts.gov cc bcc utmj Nuffer/UTD/10/USCOURTS Subject Summary of ECF Activity
<p>Activity has occurred in the following cases:</p> <p><u>2:01-cv-00040-DB-DON USA v. Magnesium Corp Amer, et al</u> Motion to Amend/Correct <u>292</u></p> <p>Docket Text: Stipulated MOTION to Amend/Correct [230] Order on Motion to Amend/Correct <i>Scheduling Order</i> filed by Defendant US Magnesium. (Attachments: # (1) Text of Proposed Order)(Hillman, Shane)</p> <p><u>1:02-cv-00156-TC-DON Nerden, et al v. Dave Moores Inc, et al</u> Motion for Extension of Time to File Response/Reply <u>46</u></p> <p>Docket Text: Stipulated MOTION for Extension of Time to File Response/Reply as to [40] Defendant's MOTION for Partial Summary Judgment filed by Defendants Dave Moore's, Inc, David R. Moore. (Attachments: # (1) Text of Proposed Order on Stipulated Motion to Extend Time to File Reply Memorandum in Support of Defendant's Motion for Partial Summary Judgment)(Sanders, Gregory)</p> <p><u>2:03-cv-01098-PGC-DON Lee v. Carlson, et al</u> Complaint Dated Executed <u>78</u></p>	

Many chambers receive a *summary* Notice of Electronic Filing. It is generated in the early morning hours and includes a summary notice of all filings from the prior day.

Implications:

- Chambers may not know about a filing until the next morning.
- Chambers may not know more than you include in your docket text.
- Only the types of relief you request will show on the docket text and title.

The Motions Report

The screenshot shows a Microsoft Internet Explorer window displaying the CM/ECF system. The title bar reads "CM/ECF - U.S. District Court:utd - Microsoft Internet Explorer". The menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar contains Back, Forward, Stop, Refresh, Home, Search, Favorites, and other icons. The address bar shows the URL: https://ecf.utd.circ10.dcn/cgi-bin/login.pl?630552747572873-L_186_0-1. The main content area features the CM/ECF logo and navigation links for Civil, Criminal, Query, Reports, Utilities, and Logout. A question mark icon is also present. Below the links, a table displays a motion record:

100	MOTION for Protective Order Motion filed: 05/04/2006 Filed by: Gateway Inc Referred from: Judge Ted Stewart	Response filed: 06/23/2006 Taken under advisement: 06/15/2006
<p>Docket text and related filings:</p> <p>MOTION for Protective Order filed by ThirdParty Defendant Gateway Inc. Exhibits have not been scanned, (not of a scannable quality). Document will be retained. (jmr) Modified on 5/10/2006-Exhibits have now been scanned as document 102 (jmr).</p> <p>05/04/2006 101 MEMORANDUM in Support re [100] MOTION for Protective Order filed by ThirdParty Defendant Gateway Inc. Exhibits have not been scanned, (not of a scannable quality). Document will be retained. (jmr) Modified on 5/10/2006-Exhibits have now been scanned as document 102 (jmr).</p> <p>05/10/2006 102 EXHIBITS filed by Gateway Inc re [100] MOTION for Protective Order, [101] Memorandum in Support of Motion. Filed with document but were not scanned at that time. (jmr)</p> <p>05/10/2006 104 RESPONSE to Motion re [100] MOTION for Protective Order by <i>Third-Party Gateway, Inc.</i> filed by Counter Defendant Phillip M. Adams. (Phillips, Gregory)</p> <p>05/17/2006 107 RESPONSE to Motion re [100] MOTION for Protective Order filed by Defendant International Business Machines Corporation. (Attachments: # (1))(Shaughnessy, Todd)</p> <p>06/15/2006 115 ORDER taking under advisement [100] Motion for Protective Order. IT IS HEREBY ORDERED that Plaintiff, Gateway and IBM shall each (or collectively, if desired) file a statement on or before June 23, 2006, stating whether the position stated in their papers on file on this motion has changed. Any document not filed shall be emailed to mj.nuffer@utd.uscourts.gov. Signed by Judge David Nuffer on June 15, 2006. This is a docket text order and there is no associated document. (Nuffer, David)</p>		

At the bottom left is a "Done" button, and at the bottom right are Internet-related icons.

The motions report is a key action tool for chambers. All documents related to a motion show on the report, with docket text and hyperlinks.

Implications:

If you don't file a document as a motion (i.e., as a request or stipulation), neither it nor any related documents will show on a motion report.

If you don't link a document to a motion, the document you file will not show on a motion report.

If you don't select multiple forms of **relief** when filing, the court may not be aware of your requested relief. There is also a barrier to granting relief because CM/ECF shows no motion for that specific relief.

Select All the Right Forms of Relief

Unsure what event to use? Try the search button on the blue bar. It will bring up all events containing the word that you enter.



For example, click Search, and enter "dismiss", and the search will return all events that contain the word "dismiss."

The search results are all hyperlinks to start the event filing sequence:

A screenshot of the SECF software interface. At the top, there's a blue header bar with the SECF logo and links for Civil, Criminal, Query, Reports, Utilities, Search, and Logout. A question mark icon is also present. Below the header, a search results window titled "Search results for 'dismiss'" shows 12 events found. The results are categorized into three sections: "Civil Events → Motions", "Civil Events → Notices", and "Civil Events → Other Documents". Each section contains several hyperlinks, such as "Dismiss", "Dismiss Case as Frivolous", "Dismiss/Lack of Jurisdiction", "Dismiss/Lack of Prosecution", "Notice of Voluntary Dismissal", and "Stipulation of Dismissal".

Alternatively, go to the Motions page and type in the word you want to find.

Select ALL forms of relief requested in your motion.

A screenshot of the Motions page. The title "Motions" is at the top. Below it is a search bar with the placeholder "Start typing to find another event." To the right of the search bar is a list titled "Available Events (click to select events)" containing a long list of legal terms: Seal, Seal Case, Seal Document, Service by Publication, Service of Pleadings, Service of Process, Set Aside, Set Aside Default, Set Aside Forfeiture, Set Aside Judgment, Set Aside Verdict, Settlement, Sever, Show Cause, and Stay. A "Stay" option is highlighted with a blue selection bar. Below this is a list titled "Selected Events (click to remove events)" containing "Expedite", "Protective Order", and "Stay". At the bottom are "Next" and "Clear" buttons.

Clearly Identify Exhibits

When including attachments,

E**ECF** Civil • Criminal • Query • Reports • Utilities • Logout ?

Responses, Replies and Other Motion Related Documents
[2:05-cv-00805-PGC Hajivandi et al v. Sears Roebuck & Co et al](#)

Select one or more attachments.

1) Enter the pdf document that contains attachment (for example: C:\appendix.pdf).

Filename

2) At your option, select a document category, enter a description, and select a type.

Category **Description**

**Only use the
CATEGORY if it
is truly appropriate** **Use DESCRIPTION -
descriptions may go up
to 255 characters!**

Good DESCRIPTIONS make documents accessible

E**ECF** Civil •

Document Selection Menu



Select the document you wish to view.

Part	Description	
1	Main Document	15 pages
2		3 pages
3		10 pages
4		6 pages
5		6 pages
6		6 pages
7		6 pages
8		8 pages

E**ECF** Civil • Criminal

Document Selection Menu



Select the document you wish to view.

Part	Description	
1	Main Document	18 pages
2	Exhibit A - Patent	16 pages
3	Exhibit B - Sevea Brochure	7 pages
4	Exhibit C - Activ Inst Sheet	5 pages
5	Exhibit D - Photo Sample Product	2 pages
6	Exhibit E - Photo Sevea Pamphlet	8 pages
7	Exhibit F - Photo ACA	35 pages
8	Exhibit G - Email to Plaintiff	3 pages