

UNITED STATES DISTRICT COURT FOR THE DISTRICT OF UTAH
Office of the Clerk of Court

District Court Fee Schedule
Effective December 1, 2020

(Updated changes in red)

The fees included in the District Court Miscellaneous Fee Schedule¹ are to be charged for services provided by the district courts.

- The United States should not be charged fees under this schedule, with the exception of records searches, photocopies and reproduction of audio recordings when the information requested is available through remote electronic access.
- Federal agencies or programs that are funded from judiciary appropriations (agencies, organizations, and individuals providing services authorized by the Criminal Justice Act, 18 U.S.C. 3006 and bankruptcy administrators) should not be charged any fees under this schedule.

FILING FEES

- \$402.00** **Civil case filing fee** (includes **\$52.00 Administrative fee** for filing a civil action, suit or proceeding in a district court. (This fee does not apply to applications for a writ of *habeas corpus* or to person granted *in forma pauperis* status under 28 U.S.C. 1915.)
- \$49.00** **For filing any document that is not related to a pending case or proceeding.**
Fee applies to (i) filing of petition to perpetuate testimony, Fed. Rule of Civil Procedure 27(a), (ii) filing of papers by trustees under 28 U.S.C. § 754, (iii) filing of letters rogatory or letters of request, and (iv) registering of a judgment from another district pursuant to 28 U.S.C. § 1963)
- \$6,800.00** **For filing an action brought under Title III of the Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996, P.L. 104-114, 110 Stat. § 785 (1996).**
(This fee is in addition to the filing fee prescribed in 28 U.S.C. 1914(a) for instituting any civil action other than a writ of habeas corpus.)

PROCESSING FEES

- \$30.00** Processing fee **for an offense** charged on a federal violation notice.

NOTICES OF APPEAL

- \$505.00** To the Tenth Circuit Court of Appeals
- \$39.00** **For an appeal to a district judge from a judgment of conviction by a magistrate judge in a misdemeanor case.**

¹Issued in accordance with 28 U.S.C. § 1914.

RECORDS SEARCH

\$32.00 For conducting a search of the district court records, \$32 per name or item searched.

This fee applies to services rendered on behalf of the United States if the information requested is available through electronic access.

CERTIFICATION AND EXEMPLIFICATION

11.00 For certification of any document. *(except documents reproduced by the FRC)*

\$23.00 For exemplification of any document. *(except documents reproduced by the FRC)*

\$47.00 For issuance of an apostille.

PHOTOCOPIES

\$.50 Per page for reproducing any record and providing a copy in paper form. This fee shall apply to paper copies or electronic made from either (1) original documents; or (2) microfiche or microfilm reproductions of the original records. *This fee applies to services rendered on behalf of the United States if the record is available through electronic access.*

\$.10 Per page printed from the public access terminals in the Clerk's Office.

ELECTRONIC RECORDS

\$32.00 Per record provided. For reproducing and transmitting in any manner a copy of an electronic record stored outside of the court's electronic case management system, including but no limited to, document files, audio recordings, and video recordings.

MICROFICHE/MICROFILM

\$6.00 For each microfiche sheet of film or microfilm jacket copy of any court record, where available.

AUDIO RECORDINGS

\$32.00 For reproduction of an audio recording of a court proceeding.

This fee applies to services rendered on behalf of the United States if the information is available through electronic access.

ARCHIVED CASE FILE RETRIEVAL

- \$64.00 For retrieval of one box of records from a Federal Records Center, National Archives, or other storage location removed from the place of business of the court.
- \$39.00 For retrievals involving multiple boxes, \$39 for each additional box.
- \$19.90 For electronic record retrieval
- \$ 0.65 Per page for electronic copies of records retrieved from a Federal Records Center (Limit 100 pages)(Other restrictions may apply)

RETURNED CHECKS

- \$53.00 For any payment returned or denied for insufficient funds.

ATTORNEY ADMISSION

- \$188.00 For original admission of attorneys to practice in the District of Utah, including a certificate of admission.**
- \$250.00 Pro Hac Vice Admission.
- \$ 30.00 Annual Court Bar Registration.
- \$ 20.00 For a duplicate certificate of admission or certificate of good standing.**

DISTRICT COURT RULES OF PRACTICE

- \$15.00 Tabbed spiral-bound edition
- \$5.00 CD

REGISTRY FUND ACCOUNTS

The clerk shall assess a charge for the handling of registry funds deposited with the court, to be assessed from interest earnings and in accordance with the detailed fee schedule issued by the Director of the Administrative Office of the United States Courts.

For management of registry funds invested through the Court Registry Investment System, a fee at a rate of 10 basis points of assets on deposit shall be assessed from interest earnings excluding registry funds from disputed ownership interpleader cases deposited under 28 U.S.C. § 1335 and held in a Court Registry Investment System Disputed Ownership Fund. For management of funds deposited under 28 U.S.C. § 1335 and invested in a Disputed Ownership Fund through the Court Registry Investment System, a fee at an annual rate of 20 basis points of assets on deposit shall be assessed from interest earnings. (Not used in the District of Utah)
The Director of the Administrative Office has the authority to waive these fees for cause.

ELECTRONIC ACCESS TO CASE INFORMATION DATABASES

\$.10 Per page to view case information on the PACER system. The total for any document, docket sheet, or case-specific report not to exceed the fee for 30 pages. Use of PACER requires users to register with the PACER Service Center. Register online at <http://www.pacer.gov/register.html> or call 1-800-676-6856. Fees are invoiced quarterly. Fee applies to all users -- private/public/state/federal, except as noted in the introductory paragraph to this fee schedule. The court, for good cause, may exempt persons or classes of persons from these fees, in order to avoid unreasonable burdens and to promote public access to such information.