

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF UTAH

In the Matter of the Pro Bono  
Program

FILED  
U.S. DISTRICT COURT  
2009 FEB 12 A 11:40  
DISTRICT OF UTAH  
BY: \_\_\_\_\_  
General Order 09-00  
DEPUTY CLERK

The Court adopts the following program to implement DUCiv R 83-1.1 (b) (3) which requires members of the bar to provide pro bono representation.

The Court appoints a Pro Bono Panel Steering Committee which shall be composed of one district judge, one magistrate judge and a member appointed by the Federal Bar Association. The panel shall be staffed by the Office of the Clerk. Members of the Committee will serve three year terms but initial appointments shall be staggered as determined by the Committee.

The Committee shall solicit new pro bono panel members from:

- a. the CJA Panel;
- b. the Federal Defender's Office;
- c. law firms;
- d. Clinical Programs at the S. J. Quinney and J. Reuben Clark Law Schools; and
- e. other members of the court's bar.

When a judicial officer has entered an order to appoint pro bono counsel, the Clerk shall appoint an attorney from the pro bono list ensuring that the appointments are equitably divided among the panel members.

In addition, at any time the judge presiding over or acting on a reference in a case involving a pro se litigant may, sua sponte, refer the case to the Committee for review as to the advisability of the appointment of pro bono counsel and appointment of counsel, if merited..

The Prisoner Litigation Unit shall meet regularly with the steering committee to review recommendations for appointment of counsel for cases assigned to them and prioritize appointments.

Attorneys who accept a pro bono appointment may be reimbursed for litigation expenses for costs eligible under guidelines established by the Committee up to \$2,000.00 from the Court's Attorney Admission Fund. A pro bono attorney may, in advance of an expenditure, request additional reimbursement in extraordinary cases by written request to the Committee which may approve expenditures beyond the standard limit.

The amounts and types of costs eligible for reimbursement shall be governed by the

guidelines for administration of the Criminal Justice Act. Allowable expenses include depositions and transcripts, travel expenses, service of papers and witness fees, interpreter services, cost of copies, photographs, long distance charges and fax transmission, computer assisted legal research, investigative expense and other expenses approved in advance by the court. The following costs are non-allowable: General office expenses, personnel costs, rent, secretarial assistance, equipment costs, costs awarded against a party, and sanctions.

The Committee shall make an annual report to the Judges of the Court concerning the number of appointments made, the amount of the costs reimbursed and any recommendations for modifications to the program.

IT IS SO ORDERED

  
Chief Judge Tena Campbell

2-11-2009  
Date