
UNITED STATES DISTRICT COURT
DISTRICT OF UTAH

IN THE MATTER OF ADOPTION OF
AMENDED LOCAL RULES OF
PRACTICE FOR THE DISTRICT
COURT

**GENERAL ORDER
25-008**

Under 28 U.S.C. § 2071 and Fed. R. Civ. P. 83, the proposed changes to the local rules of practice were published for a three-week public comment period in August 2025. After the close of the first comment period, the Advisory Committee republished DUCivR 10-2 for a second comment period. The judges convened in September, considered the proposed rule changes along with any public comments, and adopted the amendments included in the civil and criminal rules summaries below.

The court is also extending indefinitely the Pilot Program implemented through [General Order 24-004](#), and modified through [General Order 25-004](#), which addresses filing and service of restricted and sealed documents. Additional general orders may be issued as needed regarding electronic access to sealed and restricted documents.

The adoption of the new rules required some additional, non-substantive changes to the local rules that were excluded from the August 2025 public comment notice. These non-substantive changes include the renumbering of certain rules. Furthermore, the court has made minor modifications to its civil case scheduling and discovery forms primarily to accommodate changes to Rules 16 and 26 of the Federal

Rules of Civil Procedure. These updated forms can be found on the Civil Case

Scheduling webpage: <https://www.utd.uscourts.gov/civil-case-scheduling>.

CIVIL RULES SUMMARY

DUCivR 3-1	<p>Clerk’s Schedule of Miscellaneous Fees (Amend) On October 31, 2022, the clerk’s office implemented a pilot program to allow attorneys to electronically open new civil cases using CM/ECF. The amendments to this rule: 1) codify the requirements of the pilot program; 2) relocate DUCivR 3-4 (Civil Cover Sheet) and 3-5 (Motion in Pleadings Prohibited) here; and 3) explain what happens to an attorney-opened civil case if the required filing fee is not timely paid.</p>
DUCivR 5-1	<p>Filing and Electronic Notification (Amend) The amendments to DUCivR 3-1 affected existing section DUCivR 5-1(b)(2)-(3). The amendments clarify that attorneys themselves cannot electronically file documents in sealed cases.</p>
DUCivR 5.1-1	<p>Notification of Claim of Unconstitutionality (Eliminate) This rule has been eliminated and replaced with an internal policy regarding the clerk’s office’s obligation to notify the relevant attorneys general’s offices.</p>
DUCivR 7-6	<p>Amicus Curiae Participation (Amend) The amendments clarify who is required to file a disclosure statement and contain stylistic cleanup of section (d).</p>
DUCivR 10-2	<p>Name of Parties – Pseudonyms (New) This new rule provides procedural guidance to litigants who seek to proceed anonymously, recognizing that there is a strong presumption in favor of openness in court proceedings.</p>
DUCivR 16-1	<p>Pretrial Procedure (Amend) The amendment adds Freedom of Information Act cases to the list of those exempt from the Scheduling Order requirement.</p>
DUCivR 23-1	<p>Designation of Proposed Class Action (Amend) The amendment eliminates from section (c)(1)(E) the requirement to complete class discovery within 90 days after the Rule 26(f) conference.</p>
DUCivR 30-2	<p>Notice of Subpoena Required for Depositions Under Fed. R. Civ. P. 30(b)(6) (Amend) The amendments: 1) eliminate the word “corporate” in (a)(2)(B) because Fed. R. Civ. P. 30(b)(6) discusses organization representatives for public or private corporations, partnerships, associations, governmental agencies, or other entities; 2) remove existing language from (a)(2)(C) about a party’s inability to depose a deponent more than once because Fed. R. Civ. P.</p>

	30(2)(A)(ii) already address this; and 3) eliminate section (a)(4) because it duplicates federal rules governing document productions and subpoenas duces tecum. The amendments also include a general stylistic cleanup.
DUCivR 83-3	Electronic Devices and Broadcasts (Eliminate) This rule has been eliminated because the requirements are already housed in other federal rules or court policies.

CRIMINAL RULES SUMMARY

DUCrimR 12-1	Pretrial Motions (Amend) The amendment clarifies, in section (d), that a party may not make a motion in a response or reply.
DUCrimR 32-1	Presentence Investigation Reports and Documents (Amend) The amendment corrects the reference in section (d)(1) to Fed. R. Crim. P. 32.
DUCrimR 57-8	Electronic Devices and Broadcasts (Eliminate) The cross-referenced rule DUCivR 83-3 has been eliminated, so this rule is likewise eliminated.

RENUMBERED RULES UPDATES

CIVIL RULE	RENUMBERED
DUCivR 83-4	DUCivR 83-3
DUCivR 83-5	DUCivR 83-4

CRIMINAL RULE	RESERVED
DUCrimR 57-8	RESERVED


IT IS HEREBY ORDERED as follows:

- (1) The Pilot Program implemented through [General Order 24-004](#), and modified through [General Order 25-004](#), is extended indefinitely;
- (2) The changes to the local rules discussed above are adopted;
- (3) The changes to the local rules are effective on December 1, 2025; and

- (4) The Clerk of Court will publish the updated rules to the Federal Bar for the District of Utah and post a copy on the court's [website](#) by December 1, 2025.

DATED this 1st day of December, 2025.

BY THE COURT:



JILL N. PARRISH
CHIEF UNITED STATES DISTRICT JUDGE