

**UNITED STATES DISTRICT COURT
DISTRICT OF UTAH**

**ELECTRONIC NOTICING REGISTRATION FORM
for Unrepresented Parties**

Unrepresented (pro se) parties may request electronic email notification and service of documents in an active case filed in the District of Utah by filing a written motion with the court and attaching this completed form to the motion. **Please review the rights you waive (listed below) by signing this form.**

Name - First Middle Last

Mailing Address

City, State, Zip

Telephone Number

By signing this form, I understand and consent to the following:

- Pursuant to Fed. R. Civ. P. 5(b)(2)(E), I agree to receive all items required to be served under Fed. R. Civ. P. 5(a) and 77(d) and Fed. R. Crim P. 49 by email transmission;
- The service by email transmission will be considered service and notice of entry as required by those rules;
- I waive my right to service by mail, with the exception of documents filed in paper with the Clerk's Office;
- I will promptly notify the Clerk of this Court when I have a change of name, address, or e-mail address.

Email Address(es):

Primary e-mail address _____

Up to two additional e-mail addresses 1) _____ ,

2) _____

You must read, understand, and check all three boxes to receive email notices in your case(s).

I understand that I will receive one 'free look' at each document for which I receive an emailed NEF (Notice of Electronic Filing). I should print and/or save this document at this time for future reference.

I understand that I may obtain a PACER login to retrieve documents that I have not printed out or saved. I may register online at <http://www.pacer.gov>.

I understand I will receive email notices in all cases in which I am a participant or a party.

Date: _____

Signature: _____

Please mail this completed form to:

**United States District Court
ATTN: CM/ECF Registration
351 S. West Temple, Rm 1.100
Salt Lake City, Utah 84101**

After this Court processes this form, you will receive notices in your case(s) by email. Please call the Clerk's Office at (801) 524-6105 if you have questions concerning registration or email noticing.